



Tender Ref. No.: 33/WSN/2020-21

Date: 11/06/2020

**TENDER NOTICE FOR  
PRINTING ACTIVITES ON ANNUAL RATE CONTRACT BASIS**

**WASSAN - Programme Secretariat  
Odisha Millets Mission  
NCDS Campus, Near Survey of India  
Institutional Area, Gajapati Nagar  
Bhubaneswar - 751013**

State Coordinator

ODISHA MILLETS MISSION



## **TENDER DOCUMENT FOR PRINTING OF MATERIALS**

1. Sealed tenders are invited from interested agencies having adequate experience in printing & supply of different type of printing assignments.
2. Interested bidders may obtain details terms and conditions from the website **www.milletsodisha.com** for taking up this assignment. The sealed tender will be received through Registered Post / Speed Post/courier on or before dt. 13.07.2020 by 04:00 PM. The bids received through hand /Telex / Telegrams / Fax / Email shall not be acceptable. The bids will not be accepted after last date and time specified in the tender document. It will be opened on dt. 14.07.2020 at 11a.m in the abovementioned address.
3. The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and organisation seal.
4. The tender will be in two parts i.e. technical bid. (Cover-A) and price bid (Cover-B). The bidders should give their technical and financial proposal separately in two envelopes and should be put into another cover super scribed as **"Proposal for Printing & supply of different materials in reference to adv no- \_\_\_\_\_"**.
5. Bidders who qualify in the technical bid will only be eligible for financial evaluation.
6. Quantities may be increased / decreased by the tender inviting authority as per the requirement.
7. The quoted price shall remain valid for a period of not less than 1 year from the date of approval.
8. The items should to be supplied and installed within 15 days or any other duration as per the purchase order from the date of purchase order / award of work. The undersigned reserves the right to cancel the order in the case of delay in delivery of all the items.
9. It would be the responsibility of the Bidder's representative (only one person per bidder) to be present at the venue of opening of Bids. In case absence of any bidder then bid document could be opened by the committee members.
10. **Successful bidder awarded for below mentioned printing items could also be provided with other printing items not mentioned in the below table with similar specifications with approved rate within one year of approved of the rate.**

  
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### SPECIFICATIONS

<u>Sl No</u>	<u>Name of the Item</u>	<u>Detailed Specification</u>
1	Normal Flex (Cloth)	240 GSM Flex Banner with 3 Pass Printing Quality
	Flex-Star Quality Print	240 GSM Flex Banner with 3 Pass Printing Quality
	Normal Flex	240 GSM Flex Banner with 3 Pass Printing Quality
2	Leaflet	Size – 28 CM x 22 CM, Process – Multi Colour & Paper – 130 GSM Art Paper; Print - Single side
		Size – 28 CM x 22 CM, Process – Multi Colour & Paper – 90 GSM Art Paper; Print - Single side
		Size – 28 CM x 22 CM, Process – Multi Colour & Paper – 90 GSM Art Paper; Print - Both side
3	Poster	Size – 56 CM X 44 CM, Process – Multi Colour & Paper – 130 GSM Art paper
		Size – 56 CM X 44 CM, Process – Multi Colour, Paper – 130 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster
		Size – 56 CM X 44 CM, Process – Multi Colour & Paper – 90 GSM Art Paper
		Size – 56 CM X 44 CM, Process – Multi Colour, Paper – 90 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster
4	Vinyl Printing	Solvent Vinyl Printing
		Eco Solvent Vinyl Printing
		Lamination Charges

**N.B:** The rate should be inclusive DTP, Designing, GST as applicable packing & transportation cost to deliver at Keonjhar.

*Aashir*

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## TERMS AND CONDITIONS

1. The organization should be a bonafide registered body under DIC/MSME, etc
2. The organization should have registered with GST.
3. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard. No advance shall be released for any assigned work.
4. The undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
5. Rates quoted against this tender enquiry shall remain valid up to 12 months after publication of approved rate. No request for increase in rates, if any, will be allowed or entertained during this period.
6. The bidder should have last three-year working experience in printing or similar nature of activities.
7. TECHNICAL BID:  
Documents to be submitted in the Technical Bid otherwise rejected are follows:
  - i. Copy of PAN card and IT return acknowledgement slip of last three F.Y 2016-17, 2017-18 & 2018-19.
  - ii. The bidder must furnish copy of GST Registration certificate.
  - iii. Forwarding letter/Self-Declaration form on non-judicial paper as per Annexure C
  - iv. Registration certificate of the firms (DIC /MSME/Any other Act)
8. PRICE BID
  - i. Hard Copy signed & sealed both in words and figures as per Annexure B.
  - ii. The Price bid of the technical qualified bidders will only be opened.
  - iii. The net quoted price (Cost of Printing along with all taxes & transportation) should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.
9. EVALUATION  
The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -
  - i. Rate of items of each bidder will be taken after inclusion of all taxes as applicable.
  - ii. After Evaluation the lowest Eligible Bidder (NET Price) will be selected.

*Aacharya*

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**Annexure A**

**TECHNICAL BID FOR PRINTING MATERIALS**

1	Name of the Organisation	
2	Communication Address	
3	Name of the Authorised Signatory	
4	Mobile No	
5	E-mail	
6	Firm Registered under DIC/ MSME etc	
7	GST Certificate <b>(Non-Submission will liable for Rejection)</b>	
8	PAN <b>(Non-Submission will liable for Rejection)</b>	
9	ITR Acknowledgement for the FY 2016-17, 2017-18 & 2018-19 <b>(Non-Submission will liable for Rejection)</b>	
10	Self-declaration that the organization agrees to abide by all terms& conditions of tender in Non-Judicial Stamp paper <b>otherwise Rejected</b>	

**DECLARATION**

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with the in future.

(Signature and seal of the authorized signature)

Place

Date

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**Annexure B**

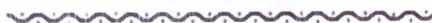
**PRICE BID**

SI No	Name of the Item	Detailed Specification	Unit of Measure	Rate Quoted in Rs.	Rate Quoted in Word
1	Normal Flex (Cloth)	240 GSM Flex Banner with 3 Pass Printing Quality	Per Sq. Ft.		
	Flex-Star Quality Print	240 GSM Flex Banner with 3 Pass Printing Quality			
	Normal Flex	240 GSM Flex Banner with 3 Pass Printing Quality			
	Iron Framing	Square Iron Pipe			
2	Leaflet	Size – 28 CM x 22 CM, Process – Multi Colour & Paper – 130 GSM Art Paper; Print - Single side	Per 1000 Piece		
		Size – 28 CM x 22 CM, Process – Multi Colour & Paper – 90 GSM Art Paper; Print - Single side			
		Size – 28 CM x 22 CM, Process – Multi Colour & Paper – 90 GSM Art Paper; Print - Both side			
3	Poster	Size – 56 CM X 44 CM, Process – Multi Colour & Paper – 130 GSM Art paper	Per 500 Piece		
		Size – 56 CM X 44 CM, Process – Multi Colour, Paper – 130 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster			
		Size – 56 CM X 44 CM, Process – Multi Colour & Paper – 90 GSM Art Paper			

*Bachha*

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Sl No	Name of the Item	Detailed Specification	Unit of Measure	Rate Quoted in Rs.	Rate Quoted in Word
		Size – 56 CM X 44 CM, Process – Multi Colour, Paper – 90 GSM Art Paper fixing with adhesive double side Gum tape in the back side of poster			
4	Vinyl Printing	Solvent Vinyl Printing	Per Sq. Feet		
		Eco Solvent Vinyl Printing			
		Lamination Charges			

Rates should be quoted inclusive of cost of Sheet, Printing, block wise quantity packing, Transportation, DTP as per specifications & also inclusive of all taxes as applicable. The cost so cited above may be placed with order for other printing items with similar specifications.

(Signature and seal of the authorized signature)

*Aashir*

State Coordinator

ODISHA MILLETS MISSION.



Annexure C

**UNDERTAKING REGARDING NOT BEING BLACKLISTED**

It is hereby certified that, I/we \_\_\_\_\_ are not blacklisted by any Ministry/ Departments of Central/ State Government, International bodies like United Nations, World Bank or any other Organisation/ Funding Agencies as on date.

Place: \_\_\_\_\_

Date: \_\_\_/\_\_\_/\_\_\_

Signature of Authorized Signatory

Seal:

Name: \_\_\_\_\_

Designation \_\_\_\_\_

*Aashir*

State Coordinator

ODISHA MILLETS MISSION