



Tender Ref. No.: 32/WSN/2020-21

Date: 11/06/2020

SHORT TENDER NOTICE FOR PRINTING OF POSTER

**WASSAN - Programme Secretariat
Odisha Millets Mission
NCDS Campus, Near Survey of India
Institutional Area, Gajapati Nagar
Bhubaneswar - 751013**

Aashish

STATE COORDINATOR,
ODISHA MILLETS MISSION.



SHORT TENDER DOCUMENT FOR PRINTING OF POSTER

1. Sealed tenders are invited from interested agencies having adequate experience in printing & supply of poster to the **State Coordinator, WASSAN - Programme Secretariat, Odisha Millets Mission, NCDS Campus, Near Survey of India, Institutional Area, Gajapati Nagar, Bhubaneswar – 751013.**
2. Interested bidders may obtain details terms and conditions from the website **www.milletsodisha.com** for taking up this assignment. The sealed tender will be received through Registered Post / Speed Post/courier on or before dt. **22.06.2020** by **05:00 PM**. The bids received through hand /Telex / Telegrams / Fax / Email shall not be acceptable. The bids will not be accepted after last date and time specified in the tender document. It will be opened on dt. **23.06.2020** at **11 a.m.**
3. The bidders shall ensure that each page of the tender document is to be signed with authorized signatory and organisation seal.
4. The tender will be in two parts i.e. technical bid. (Cover-A) and price bid (Cover-B). The bidders should give their technical and financial proposal separately in two envelopes and should be put into another cover super scribed as **“Proposal for Printing & supply of Poster in reference to adv no- _____”**.
5. Bidders who qualify in the technical bid will only be eligible for financial evaluation.
6. Quantities may be increased / decreased by the tender inviting authority as per the requirement.
7. The items should to be supplied within 10 days or any other duration as per the purchase order from the date of purchase order / award of work. The undersigned reserves the right to cancel the order in the case of delay in delivery of all the items.
8. It would be the responsibility of the Bidder’s representative (only one person per bidder) to be present at the venue of opening of Bids. In case absence of any bidder then bid document could be opened by the committee members.
9. **The supply of the poster will be to the PMU of Millets located in O/o Chief District Agriculture Officer, Keonjhar.**

SPECIFICATIONS

Sl No	Name of the Item	Detailed Specification	Quantity
1	Poster (4' X 6')	120 Micron Poly Metric Brik Vinyl with self-adhesive Print Quality: latex, eco solvent & UV.	200 Nos*
2	Poster (4' X 2')	Vinyl Multi colour Printing with Lamination with four nos. of wall mount point	600 Nos*

- **Quantity may vary up to ± 15% as per requirement.**

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TERMS AND CONDITIONS

1. The organization should be a bonafide registered body under DIC/MSME, etc.
2. The organization should have registered with GST.
3. The organization will have to carry out the entire job on its own and the amount will be paid only after satisfactory completion of the job and submission of bill in that regard. No advance shall be released for any assigned work.
4. The undersigned reserves the right to accept or reject any or all the tenders without assigning any reasons whatsoever.
5. The bidder should have last three-year working experience in printing or similar nature of activities.

6. TECHNICAL BID:

Documents to be submitted in the Technical Bid otherwise rejected are follows:

- i. Copy of PAN card and IT return acknowledgement slip of last three F.Y 2016-17, 2017-18 & 2018-19.
- ii. The bidder must furnish copy of GST Registration certificate.
- iii. Self-Declaration form on non-judicial paper as per Annexure C.
- iv. Registration certificate of the firms (DIC /MSME/Any other Act)

7. PRICE BID

- i. Hard Copy signed & sealed both in words and figures as per Annexure B.
- ii. The Price bid of the technical qualified bidders will only be opened.
- iii. The net quoted price (Cost of Printing along with all taxes & transportation) should both in figures and words. In case of difference in words and figures, words will be taken into consideration for evaluation.

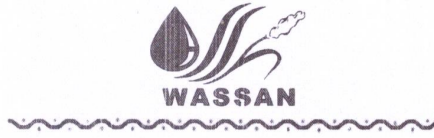
8. EVALUATION

The rates of the item quoted by the technically qualified bidders will be evaluated after taking the following points into consideration: -

- i. Rate of items of each bidder will be taken after inclusion of all taxes as applicable.
- ii. After Evaluation the lowest Eligible Bidder (NET Price) will be selected.

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STATE COORDINATOR,
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Annexure A

TECHNICAL BID FOR PRINTING MATERIALS

1	Name of the Organisation	
2	Communication Address	
3	Name of the Authorised Signatory	
4	Mobile No	
5	E-mail	
6	Firm Registered under DIC/ MSME etc	
7	GST Certificate (Non-Submission will liable for Rejection)	
8	PAN (Non-Submission will liable for Rejection)	
9	ITR Acknowledgement for the FY 2016-17, 2017-18 & 2018-19 (Non-Submission will liable for Rejection)	
10	Self-declaration that the organization agrees to abide by all terms& conditions of tender in Non-Judicial Stamp paper otherwise Rejected	

DECLARATION

I / we hereby certify that the terms and conditions, specification etc. given with the tender notice have been read carefully and acceptable to me/us and that the information furnished above is full and correct to the best of by /our knowledge. I / we understand that in case of any deviation in the above statement at any state, the Firm/Agency will be blacklisted and will not have any dealing with the in future.

(Signature and seal of the authorized signature)

Place

Date

Aashirva
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ODISHA MILLETS MISSION



Annexure B

PRICE BID

SI No.	Name of the Item	Detailed Specification	Unit of Measure	Rate Quoted in Rs.	Rate Quoted in Word
1	Poster (4' X 6')	120 Micron Poly Metric Brik Vinyl with self-adhesive Print Quality: latex, eco solvent & UV	Per Sq. Ft.		
2	Poster (4' X 2')	Vinyl Multi colour Printing with Lamination with four nos. of wall mount point	Per Sq. Ft.		

Rates should be quoted inclusive of cost of material, Printing, Transportation, DTP as per specifications & also inclusive of all taxes as applicable.

(Signature and seal of the authorized signature)

Bashir

STATE COORDINATOR,
ODISHA MILLETS MISSION.



Annexure C

UNDERTAKING REGARDING NOT BEING BLACKLISTED

It is hereby certified that, I/we _____ are not blacklisted by any Ministry/ Departments of Central/ State Government, International bodies like United Nations, World Bank or any other Organisation/ Funding Agencies as on date.

Place: _____

Date: __/__/__

Seal:

Signature of Authorized Signatory

Name: _____

Designation _____

Aachis
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