



Tender Ref. No.: 098/WSN/2021-22

Date: 31/08/2021

**TENDER CALL NOTICE**

Sealed and signed tender papers are invited from the bidder with super scribe on the top of envelop "**TENDER CALL NOTICE FOR SUPPLY OF LAPTOPs**". The tender paper will available under tenders & notice of [www.milletsodisha.com](http://www.milletsodisha.com) from 01/09/2021 to 16/09/2021. The sealed tender paper should reach to the under signed on or before dt. 16/09/2021 by 02.00 PM through **Registered Post/ Speed Post/ Courier** and will be opened on same day at 4.00 P.M in the presence of the authorized representatives. The undersigned reserves to cancel any or all of the tender without assigning the reason thereof.

**State Coordinator  
Programme Secretariat – WASSAN  
Odisha Millets Mission**



## Terms and Conditions

1. Any tender received after due date and time will be rejected. The tender paper will be received through Registered post/Speed post only addressing to **'The State Coordinator, Programme Secretariat-WASSAN, Odisha Millets Mission, Plot No-1288, BRIT Colony, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha- 751012'**.
2. The last date for apply for the tender is 16/09/2021 by 02.00 PM.
3. Two stage bidding system will be done. (Technical Bid & Price bid).
4. The bidders are to submit their tenders in separate covered envelop for Technical Bid And Price Bid by super scribing Cover A : Technical bid & Cover B (Price Bid) and both the sealed cover should be put into a third outer cover which should be super scribed as "TENDER FOR SUPPLY OF LAPPTOP". The Price bid of only those bidders will be opened who will qualify in the technical bid.
5. Bidders have to submit the authorization dealer certificate/ import license/ manufacture license as eligible.
6. Photocopy of GSTIN with PAN.
7. Income tax Return along with Audited Financial Statement for last three years (2017-18, 2018-19, 2019-20).
8. The bidder should have an average turnover of Rs. 1 Crore in last 3 financial years in the same line of business.
9. Self-Undertaking that firm is not black listed by any government institution/authority as per Annexure D.
10. The supply should be made within the period Prescribed in the purchase order.
11. Quantity mentioned in Annexure A may be increased or decreased as per requirement.
12. The details specification and requirement of laptop may be seen at Annexure A. The term of warranty and antivirus may be revised by the undersigned on requirement basis.
13. The Bidder has to quote the rate inclusive of all taxes, duties, freight etc. & any other statutory dues as applicable. The Rate will be valid for a period of 3 months from the date of approval.
14. All the items will be delivered at the office of the undersigned.
15. The under signed shall have the right to reject all or any of the quotation without assigning any reason thereof.

*Dashina*



Annexure A

TECHNICAL SPECIFICATION OF LAPTOP		
Quantity : 14 Nos.		
SI No	Components	Specifications
1	Processor	Intel Dual Core/AMD Ryzen 3
2	RAM	4 GB DDR4 SDRAM or Higher
3	HDD	1 TB or higher
4	SSD	120 GB or Higher
5	Display Size	14"
6	Key Board	Standard
7	Mouse	Touchpad
8	Wifi Connectivity	802.11 a/b/g/n
9	Bluetooth	4.0 or above
10	Ports	2X2.0 and 1x3.0 1X HDMI or 1XVGA
11	Speaker	Two Speakers Integrated
12	Network	10/100/1000 on board integrated Network Port
13	Operating System	DOS/Linux/Windows 10
14	Certifications	Energy Star
15	Warranty	1 year onsite comprehensive warranty with spare and labour
16	Accessories	Back pack with required connecting cables and driver medias should be supplied

*Rachin*



(TO BE PRINTED ON LETTER HEAD)

Annexure B

**Technical Bid**

SI No	Particulars	
1	Name of the Bidder	
2	Organizational Status (Individual/ Firm/Company)	
3	Address of the Bidder	
4	Contact Person Name	
5	Contact No & e-mail	
6	Authorization Dealer certificate/ Import license/ Manufacturing license (OEM certificate)	
7	GSTIN No (Photo copy)	
8	PAN (Photo copy )	
9	Income-tax Return along with Audited Financial Statement for last 3 years	
10	Average Turnover for last 3 Years	

**DECLARATION**

I \_\_\_\_\_ of \_\_\_\_\_ do hereby  
declared that the information given above is to the best of my knowledge & belief.

**Signature of the bidder with seal**

*Dachin*



(TO BE PRINTED ON LETTER HEAD)

Annexure C

**FINANCIAL/ PRICE BID**

**Note:**

SI No	Name of the Item	COST PER UNIT EXCLUDING GST	TOTAL PRICE(RS)
1	Laptop		

- The rate quoted should be inclusive of all taxes excluding GST, duties, freight etc. & any other statutory dues as applicable.
- GST will be raised separately at the rate prevail at the time of submission of bill.

**Signature of the bidder with seal**

*Aashir*



(TO BE PRINTED ON LETTER HEAD)  
UNDERTAKING REGARDING NOT BEING BLACKLISTING

It is hereby certified that, I/we \_\_\_\_\_ are not blacklisted by any Ministry/  
Departments of Central/ State Government, International bodies like United Nations, World Bank or any other Organisation/  
Funding Agencies as on date.

Place: \_\_\_\_\_

Date: \_\_/\_\_/\_\_

Signature of Authorized Signatory

Seal:

Name: \_\_\_\_\_

Designation \_\_\_\_\_

*Asst. Secy*