



WASSAN

Tender Ref. No: 190/WSN/2021-22

Date: 29/11/2021

TENDER CALL NOTICE

Sealed and signed tender papers are invited from the bidder with super scribe on the top of envelope- **"SHORT TENDER CALL NOTICE FOR SUPPLY OF LAPTOPS"**. The tender paper will be available under tenders & notice of www.milletsodisha.com from 29.11.2021 to 14.12.2021. The sealed tender paper should reach to the undersigned on or before dt. **14.12.2021 by 5.00 P.M.** through **Registered Post/Speed Post/Courier** and will be opened on **15.12.2021 at 11.00 A.M.** in the presence of the authorized representatives. The undersigned reserves the right to cancel any or the entire tender without assigning the reason thereof.

**State Coordinator
Programme Secretariat-WASSAN
Odisha Millets Mission**



Terms and Conditions

1. Any tender received after due date and time will be rejected. The tender paper will be received through **Registered post/Speed Post/Courier** only addressing to "The State Coordinator, Programme Secretariat-WASSAN, Odisha Millets Mission, Plot No-1288, BRIT Colony, Nilakantha Nagar, Nayapalli, Bhubaneswar, Odisha- 751012".
2. The last date for apply for the tender is 14.12.2021 by 5.00 P.M.
3. Two stage bidding system will be done. (Technical Bid & Price Bid).
4. The bidders are to submit their tenders in separate covered envelop for **Technical Bid** and **Price Bid** by super scribing cover A: Technical bid & Cover B: Price Bid and the sealed cover should be put into a third outer cover which should be super scribed as "TENDER FOR SUPPLY OF LAPTOPS". The price bid of only those bidders will be opened who will qualify in the technical bid.
5. Bidders have to submit the authorization dealer certificate/ import license/ manufacture license as eligible.
6. Self-attested photocopy of GSTIN with PAN.
7. Income tax return along with Audited Financial Statement for last three financial years (2018-19, 2019-20 and 2020-21).
8. The bidder should have an average turnover of Rs. 50 Lakhs in last 3 financial years in the same line of business.
9. Self-Undertaking that firm is not blacklisted by any government institution/authority as per Annexure D.
10. The supply should be made within the period prescribed in the purchase order.
11. Quantity mentioned in Annexure A may be increased or decreased as per requirement.
12. The details specification and requirement of laptop may be seen at Annexure A.
13. The bidder has to quote the rate inclusive of all taxes, duties, freight etc & any other statutory dues as applicable. The rate will be valid for a period of 12 months from the date of approval.
14. All the items will be delivered at the office of the undersigned.
15. The undersigned shall have the right to reject all or any of the quotation without assigning any reason thereof.


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Annexure: A

TECHNICAL SPECIFICATION OF LAPTOP		
Quantity: 14 Nos.		
Sl No	Components	Specifications
1	Processor	Intel Core i3 10 th Gen or More
2	RAM	4 GB DDR4 SDRAM or Higher
3	HDD	1 TB or higher
4	SSD	120 GB or Higher
5	Display Size	14" or higher
6	Keyboard	Standard
7	Mouse	Touchpad
8	Wifi Connectivity	802.11 a/b/g/n
9	Bluetooth	4.0 or above
10	Ports	2X2.0 and 1x3.0 1X HDMI or 1XVGA
11	Speaker	Two Speakers Integrated
12	Network	10/100/1000 on board integrated Network Port
13	Operating System	Windows 10
14	Certifications	Energy Star
15	Warranty	1 year onsite comprehensive warranty with spare and labour
16	Accessories	Backpack with required connecting cables and driver medias should be supplied


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(TO BE PRINTED ON LETTER HEAD OF THE BIDDER)

Annexure: B

Sl No.	Particulars	
1.	Name of the Bidder	
2.	Organisational Status. (Individual/Firm/Company)	
3.	Address of the Bidder	
4.	Contact Person Name	
5.	Contact No & e-mail	
6.	Authorization dealer certificate/Import license/Manufacturing license (OEM certificate)	
7.	GSTIN No. (Self attested photo copy)	
8.	PAN (Self attested photo copy)	
9.	Income -tax Return along with audited financial statement of las 3 years i.e. 2018-19, 2019-20 and 2020- 21.	
10.	Average turnover of last 3 financial years (2018-19, 2019-20 and 2020-21)	

DECLARATION

I _____ of _____ do
hereby declared that the information given above is to the best of my knowledge and belief.


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Programme Secretariat-WASSAN
Odisha Millets Mission



(TO BE PRINTED ON LETTER HEAD OF THE BIDDER)

Annexure: C

FINANCIAL/PRICE BID

Sl No	Name of the item	Quantity in Nos	Cost per unit in Rs.	Total Price in Rs.	Total Rs in words
1.	Laptop	01			

Note:

- The rate quoted should be inclusive of all taxes, duties, freight etc. & any other statutory dues as applicable.
- Quantity as mentioned in the annexure may vary as per requirement at the time of placing the indent order.

Signature of the bidder with seal


State Coordinator
Programme Secretariat-WASSAN
Odisha Millets Mission



Annexure: D

(TO BE PRINTED ON LETTER HEAD OF THE BIDDER)

UNDERTAKING REGARDING NOT BEING BLACKLISTING

It is hereby certified that, I/we _____ Residence of _____ address are not blacklisted by any Ministry/Departments of Central/State Government, International bodies like United Nations, World Bank or any othr Organization/Funding Agencies as on date.

Place: _____

Date: ____ / ____ / ____

Seal:

Signature of Authorized Signatory

Name: _____

Designation: _____


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