**Annexure-I: Expression of Interest for Partnership with Special Programme for Promotion of Millets in Tribal Areas**.

**Details of the Organisation:**

1. **Introduction**
2. Name of the organization–
3. Acronym of the organization, if any –
4. Registered Office Address of the organization –
5. Complete Address:
6. Mail:
7. Landline:
8. Visiting office time:
9. Contact Person
10. Name –
11. Designation / Title –
12. Telephone No - Landline –

Mobile –

Email –

1. Address, if different from (c) –
2. **Identity/ Legal Status**
3. Organization registered under

Society Act Under Trust Act

1. Year of registration
2. Since how long it is operational (No. of years)
3. Operational area of the organization - State/s–

(Only indicate the number) District/s –

Block/s –

Village/s –

1. Whether organization is registered under FCRA - Yes No
2. Whether it is registered under Income Tax - Yes No
3. **Governance**
4. What are VMG (vision, mission, goal) of the organization - [details with in 300 words]

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1. Are those reflected in the program undertaken by the organization: (**Yes/No)**
2. Does the organization has a governing board:(**Yes/No)**
3. If yes, what is the tenure of the board (in years) and Nature -
4. Give details of Board Members (current status) –

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| --- | --- | --- | --- | --- | --- |
| **SL** | **Name** | **Address** | **Gender** | **Occupation** | **Position/ Designation** |
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1. Which of the Board members receive salary/ remuneration for services apart from the expenses for attending board meetings: (in number)
2. Are minutes of Board meeting documented and circulated among Board members (Yes/ No)
3. Attach annual reports for the previous 3 years **2019-20, 2020-21, 2021-22**
4. What are sources of fund for the organization

Corpus - (Yes/ No)

Endowment - (Yes/ No)

Donation - (Yes/ No)

Govt. Grant - (Yes/ No)

Donor’s grant - (Foreign) - (Yes/ No)

Other if other, please specify –

1. **Management / Administration**
2. Briefly mention administrative set up below chief executive – **(flow chart)**
3. Are role and responsibility of staff clearly defined: (Yes/ No)
4. Are staff issued with letters of appointment / contract: (Yes/ No)
5. Has organization the manual of personnel policy & administration: (Yes/ No)

[please attach relevant documents in the attachment]

1. **Financial Management**
2. Whether accounts are audited by external auditor: Yes No
3. Do you have system of Internal control: Yes No
4. If yes, specify –

**Financial Particulars of the Agency**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Financial Year\* | Turnover from Professional Services | Turnover from other Activities | Total Turnover | Income tax return filed (Status of availability) |
| 2019-20 |  |  |  |  |
| 2020-21 |  |  |  |  |
| 2021-22 |  |  |  |  |

\*Attach copies of Receipt & Payments, Income & Expenditure and Balance Sheet for these years

\*\*Please attach last three assessment years Income Tax Return receipt

(Kindly attach xerox copy of PAN & TAN certificate)

Audited Balance Sheet

|  |  |  |
| --- | --- | --- |
| Financial Year | Audit of Balance sheet  (yes/ no) | Remarks |
| 2019-20 |  |  |
| 2020-21 |  |  |
| 2021-22 |  |  |

1. **Personnel / Staff** (Current status)
2. Total number of staff with details in the table below

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name | Position | Engaged since (year) | Qualification | Category (Permanent/ Temporary) |
|  |  |  |  |  |

1. No. of permanent staff – (M / F)
2. No. of temporary staff – (M / F)
3. No. of technical / professional staffs (M / F) please specify

**Details of proposed staff to be appointed for the Millet Project:**

**1 person as Agriculture Expert, 1 as Livelihood and Institution building Expert and one Project Accountant (Attach CV of team concerned)**

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| --- | --- | --- | --- | --- |
| Name | Position | Engaged since (year) | Qualification | Experience |
|  |  |  |  |  |
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1. **About the Organisation and Experience:**
2. **Was the organisation blacklisted any time? If yes, provide the details.**
3. Name of District and Block proposed for the program:

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| --- | --- | --- |
| **District Name** | **Block Name** | **No of GPs** |
|  |  |  |

1. **Key Focus areas of work of the organisation in the Block and district: (4 relevant sector related to Agriculture and Natural Resource Management sector)**

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| --- | --- | --- | --- | --- |
| Block Name | Focus Area | No of Years of Experience | Coverage (No of HHs) | Partner Agency (Govt/ Donor / NABARD etc) |
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1. **Three previous experiences in working with government departments in the district & proposed block (only programmes related to Agriculture and allied sector):**

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| --- | --- | --- | --- | --- | --- |
| Block Name | Department | Project Name | No of Years of Experience | Treatment Area Coverage (in Acres) | Coverage (No of HHs) |
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1. **Experience in working with Community Based Organisations (CBO) in the district & proposed block:**
   1. Has the organisation worked with eligible CBO in the past; Yes / No
   2. **Please briefly describe your work with community organisations within the district & Block proposed in the last 5 years.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Block Name | CBO Name | Year | Activity | Coverage (No of HHs) | Financial Transaction |
|  |  |  |  |  |  |
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1. **Do you have any similar production related projects mentioned in the district & proposed block?**
   1. Hybrid Maize Production (Yes/No):
   2. BT Cotton Promotion (Yes/No):
   3. Eucalyptus Plantation (Yes/No):
   4. Lemon grass (Yes/No):
   5. Any other crop with hybrid seeds (Yes/No):
2. **Experience in working on Agriculture in last 5 years in the Block/ District proposed block; Briefly describe:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Block Name | Year | Project Name | Crops | No of Years of Experience | Coverage in Acres | Coverage (No of HHs) |
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**Experience in working on millets:**

1. **Briefly describe areas of work on Millets in the proposed block & district in last 5 years: If you have worked before last five years, please make changes in the year column and mention the details**

| **S.No** | **Component** | **Year** | **Activity** | **Coverage** | **No of HHs covered** |
| --- | --- | --- | --- | --- | --- |
|  |  |  | (SMI/ Line Transplantation/ Intercropping through line sowing/ Border Cropping/ Organic manure application/ Other | Acres |  |
| 1 | Production | 2022-23 |  |  |  |
| 2021-22 |  |  |  |
| 2020-21 |  |  |  |
| 2019-20 |  |  |  |
| 2018-19 |  |  |  |
|  |  |  | (Dehulling/ Pulverising/ Destoning / Grading) | Nos |  |
| 2 | Processing | 2022-23 |  |  |  |
| 2021-22 |  |  |  |
| 2020-21 |  |  |  |
| 2019-20 |  |  |  |
| 2018-19 |  |  |  |
|  |  |  | (Consumption Campaigns/ Millet Menu preparation/ Value addition/ IEC material/ Participation in Melas) | Nos |  |
| 3 | Consumption | 2022-23 |  |  |  |
| 2021-22 |  |  |  |
| 2020-21 |  |  |  |
| 2019-20 |  |  |  |
| 2018-19 |  |  |  |
|  |  |  | (Packaging/ Processed product (Millet grains, seeds, flour etc), millet centric FPOs) | In Rs Lakh |  |
| 4 | Marketing | 2022-23 |  |  |  |
| 2021-22 |  |  |  |
| 2020-21 |  |  |  |
| 2019-20 |  |  |  |
| 2018-19 |  |  |  |

1. **What is the status of millets in the Block proposed by you:**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Millet Crop Systems Name | Target GP Names | Approx Current Area under Millets (Yes/No) | Seed Availability (Yes/No) | Approx % Millet Consumption per 100 HHs in target GPs | Existing Processing Facilities (Yes/No) | Existing Marketing Facilities (Yes/No) |
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1. **Please mention the proposed villages and area coverage envisaged for the project?**

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| --- | --- | --- | --- | --- | --- |
| Block Name | Name Of The Panchayat | Name Of The Village | No. Of Household | Area To Be Covered (Acre) in 5 Yrs | Years Of Work Experience In The Proposed Areas (Gp And Villages) |
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1. **Please mention any other achievements related to Millets/ Organic Farming/ System of Crop Intensification in the district & proposed blocks? [answer in 300 words]**
2. **Please give three (3) reasons why your organisation is the best organisation for promotion of millets in the block? [answer in 300 words]**

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**Annexure- II: List of Blocks FAs will be selected:**

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| --- | --- | --- |
| **Sl** | **District Name** | **Names of the proposed rainfed blocks** |
| 1 | Balasore | Nilgiri and Oupada (2) |
| 2 | Bargarh | Ambabhona (1) |
| 3 | Bhadrak | Bonth (1) |
| 4 | Cuttack | Tigiria, Badamba & Narsinghpur (3) |
| 5 | Deogarh | Teleibani (1) |
| 6 | Jagatsinghpur | Biridi (1) |
| 7 | Jajpur | Sukinda and Dangadi (2) |
| 8 | Kendrapara | Kendrapara and Derabis (2) |
| 9 | Khurda | Tangi and banpur (2) |
| 10 | Mayurbhanj | Bahalda, Jamda, Gopabandhu Nagar, Sukruli (4) |
| 11 | Nabarangpur | Chandahandi (1) |
| 12 | Nayagarh | Bhapur (1) |
| 13 | Puri | Krushnapraprasad (1) |
| 14 | Rayagada | Ramanguda (1) |
| 15 | Sambalpur | Kuchinda, Bamra, Jamankira, Naktideula, Jujumara, Rairakhol (6) |
| 16 | Subarnapur | Ulunda, Birmaharajpur (2) |
| 17 | Sundergarh | Subdega, Sundargarh Sadar, Bargaon (3) |