

DEPARTMENT OF AGRICULTURE AND FOOD PRODUCTION, ODISHA, BHUBANESWAR

Order No- 15(03)09/2017-29532

Date:- 30.10.2017

The Collector & District Magistrate cum Chairman, ATMA.  
Koraput / Malkanagiri / Rayagada/ Gajapati/ Kandhamal/ Kalahandi & Nuapada.

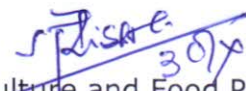
Sub.: Minutes of the meeting on review of the progress on implementation of "Special Programme for Millets in Tribal Areas of Odisha" held on 26-07-2017 under the Chairmanship of Development Commissioner cum Additional Chief Secretary.

Sir,

With reference to the captioned subject enclosed please find herewith minutes of the meeting held on 26-07-2017 under the Chairmanship of Development Commissioner cum Additional Chief Secretary for implementation of "Special Programme for Millets in Tribal Areas of Odisha" in the afore mentioned districts.

This is for favor of your information and necessary action.


Yours faithfully,

  
Director of Agriculture and Food Production,  
Odisha, Bhubaneswar

Memo no- 29533

dated- 30.10.2017

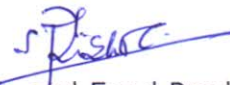
Copy along with the copy of the Minutes of the meeting forwarded to the Project Director, ATMA, Koraput, Malkanagiri, Rayagada, Gajapati, Kandhamal, Kalahandi and Nuapada for information and necessary action.

  
Director of Agriculture and Food Production,  
Odisha, Bhubaneswar

Memo no- 29534

Dated- 30.10.2017


Copy along with the copy of the Minutes of the meeting forwarded to Director, Nabakrushna Choudhury Centre for Development Studies, Plot No. 6, Chandrashekhapur, 751013, Director, IMAGE and Programme Secretariat, WASSAN for information and necessary action and the Programme Secretariat is requested to finalize the 25 blocks in consultation with NFSM cell of Directorate of Agriculture and Food Production, Odisha, Bhubaneswar.

  
Director of Agriculture and Food Production,  
Odisha, Bhubaneswar

Memo no- 29535

Dated- 30.10.2017

Copy to the Agriculturist, Agriculture & Farmers' Empowerment dept. for information with reference to his memo no. 13377 dated 23-08-2017.

  
Director of Agriculture and Food Production,  
Odisha, Bhubaneswar

Government of Odisha  
Agriculture & Farmers' Empowerment Department

\*\*\*\*

Memo No. 13376 /A & FE, dt. 23-08-17  
AG.FG-I-01/2017

*Per*  
*Per*

*28*

Copy forwarded to the P.S. to DC-cum-Addl. Chief Secretary, Odisha/ Principal Secretary to Govt., Agriculture & Farmers' Empowerment/ Principal Secretary, Food Supply & Consumer Welfare, Odisha/ Commissioner-cum-Secretary, ST & SC Development, Minorities, Backward Classes Welfare/ Commissioner-cum-Secretary, Women & Child Development & Mission Shakti for kind information of DC-cum-Addl. Chief Secretary, Odisha/ Principal Secretary to Govt., Agriculture & Farmers' Empowerment/ Principal Secretary, Food Supply & Consumer Welfare, Odisha/ Commissioner-cum-Secretary, ST & SC Development, Minorities, Backward Classes Welfare/ Commissioner-cum-Secretary, Women & Child Development & Mission Shakti.

*S.O-08*  
*DN*  
*23.09.2017*

*Per*  
Agriculturist *22/8/17*

Memo No. 13377 /A & FE. Dt. 23-08-17

Copy forwarded to the Director of Agriculture & Food Production, Odisha/ Director, Nabakrushna Choudhury Centre for Development Studies (NCDS), Bhubaneswar/Director, IMAGE/ Programme Secretariat, WASSAN, C/o NCDS, Bhubaneswar for information and necessary action.

*Per*  
Agriculturist *22/8/17*



2/2

Minutes of the meeting on review of the progress on implementation of "Special programme for promotion of millets in tribal areas of Odisha" & "Special programme for promotion of integrated farming in tribal areas" held on 26.07.2017 under the chairmanship of Development Commissioner cum Additional Chief Secretary

\*\*\*

A meeting was held under the chairmanship of Development Commissioner-cum-Additional Chief Secretary on 26.07.2017 at 3.30 PM in the Conference Hall of Planning & Convergence Department to review the progress on implementation of "Special programme for promotion of millets in tribal areas" & "Special programme for promotion of integrated farming in tribal areas of Odisha". The members present in the meeting are as follows:-

1. Principal Secretary, Department of Agriculture & Farmers Empowerment
2. Director, Scheduled Caste, Scheduled tribes and minorities welfare Department
3. Director, Directorate of Agriculture & Food Production, Odisha
4. Director, Nabakrushna Choudhury Centre for Development Studies (NCDS), Bhubaneswar
5. Deputy Secretary, Women and Child Development Department
6. Programme Secretariat, WASSAN

At the outset, the progress of the programme was presented by the Director of Agriculture & Food Production, Odisha. He stated that the programme on millets has received very good response from the farmers. The Director, NCDS explained the issues that have emerged during the course of implementation of "Special programme for promotion of millets in tribal areas" & "Special programme for promotion of integrated farming in tribal areas of Odisha". Discussion was made regarding necessary amendments required in the guidelines/EFC of the "Special programme for promotion of millets in tribal areas" & "Special programme for promotion of integrated farming in tribal areas of Odisha". Discussion was also made regarding marketing of millets & other organic products as well as inclusion of millets in State Nutrition Programmes under ICDS, MDM and ST & SC Welfare hostels.

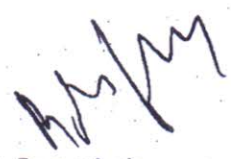
Following decisions were taken in the meeting with regard to successful implementation of both the programmes:-

1. It was decided to make necessary amendments in the existing guidelines /EFC of the "Special programme for promotion of millets in tribal areas" as mentioned herewith:-
  - a) Amendments without the budgetary implication (enclosed at Annexure-1), which will be applicable with retrospective effect from date of signing of MoU.
  - b) Amendments with the budgetary implication (enclosed at Annexure-2)



- 20
2. Necessary amendments in the existing guidelines of the "Special programme for promotion of integrated farming in tribal areas of Odisha" without the budgetary implication are enclosed at Annexure 3.
  3. It was decided to expand the "Special programme for promotion of millets in tribal areas" to 25 new blocks in the next financial year to be funded under RKVY as per revised norms as approved herewith. Programme Secretariat shall finalise the 25 blocks in consultation with NFSM cell and prepare project proposal before 5<sup>th</sup> September, 2017. Advertisement for expression of interest should be given by the programme secretariat before 15<sup>th</sup> September, 2017. Programme Secretariat shall complete pre-project implementation of activities such as selection of NGO for FAs and CBOs before December 2017.
  4. A working group on mainstreaming of millets programme will be formed with the officials of the following Departments i.e. Planning & Convergence, Agriculture & Farmers' Empowerment, ST & SC Development, minorities & Backward classes Welfare, School and Mass Education, Women & Child Development and Mission Shakti, Food Supplies & Consumer Welfare, Micro, Small & Medium Enterprise along with NCDS & Programme Secretariat (WASSAN) to finalise the strategy for inclusion of millets in PDS, ICDS, MDM and ST & SC Welfare Hostels. Working group will finalise the timeline for the development of the road map and process manual for inclusion of millets in the PDS, ICDS and MDM.
  5. Meeting is to be convened with MSME officials, APICOL, ORMAS, wholesalers and retailers, biscuit manufacturers, millet product makers, reputed bakeries, hospitality management schools, Start Ups and other relevant stakeholders for developing strategy on marketing of millets.
  6. Keeping in view the need of the professional agencies to manage the marketing of organic products, Director, NCDS cited one such agency namely Centre for Sustainable Agriculture (CSA), Secunderabad that has large scale experience in branding of the organic products and running stores in Telangana and Andhra Pradesh. Their expertise will be helpful in this regard. It was decided that two stores currently managed by Udyan Fresh shall be allocated to CSA to initiate branding and marketing of organic products of PKVY clusters along with millets products under Millet Mission Odisha.

The meeting ended with vote of thanks to the chair and participants.

  
Development Commissioner-cum-  
Additional Chief Secretary



**Annexure 1 : Amendments approved without changes in the Budget Allocation for Special Programme for Promotion of Millets in Tribal Areas**

**Approved Amendment**

**Provision in the existing guideline/ EFC**

Sl.No.	Provision in the existing guideline/ EFC	Approved Amendment
1	<p>Programme Facilitation funds for the Facilitation Agencies, Programme Secretariat and Research Secretariat were provided at Component 8, 9 and 10 in the Annexure 1 (Detailed Break up of Block wise Budget) of the EFC on "Special Programme for Promotion of Millets in Tribal Areas".</p> <p>Detailed break up are provided further at Annexure-2, Annexure-3 and Annexure-4 of the aforementioned EFC.</p>	<p>During the implementation of the programme it was found that the detailed break up of the budget is no longer relevant as the target area has been increased. Hence based on the recommendation of the NCDS communicated to the Department of Agriculture &amp; Farmers' Empowerment, amendment has been made to provide the programme facilitation costs to the FA and State Secretariat as lumpsum grant on annual basis without additional allocation. Previous break up of Programme facilitation budgets in the Annexure-2, Annexure-3 and Annexure-4 of the EFC will be no longer valid. FA and State Secretariat are to use the budget flexibly as per the needs of the program for field visits, employing more staff, employing temporary experts for any activity, NGO overhead expenses, audit expenses, etc. for the programme.</p>
2	<p>Costs for centralised training and meetings were provided at Component 11 and 12 in the Annexure 1(Detailed Break up of Block wise Budget) of the EFC on "Special Programme for Promotion of Millets in Tribal Areas". Budget provided per person per day is Rs 400 as per block level NMAET norms.</p>	<p>As many trainings &amp; meetings were conducted at state level and regional level to meet the requirement, amendment is made in the existing cost norms at Component 11 and 12 in the Annexure 1 of the EFC following ATMA GUIDELINES, 2014 under NMAET for conducting Capacity building and meeting events by the State Secretariat at the State Level/Inter District without additional allocation of budget. Travel budget for the participants will be applicable as per originals without exceeding the overall allocation.</p>
3	<p>Detailed Budget break for the Block level Capacity building programme i.e. Rs 400 per person per day was not proposed in the EFC of Special Programme for Promotion of Millets in Tribal Areas.</p>	<p>The budget break up proposed by the NCDS (State Secretariat) for the Block level Capacity building programme i.e. Rs 400 per person per day is to be finalised at the level of D.A. &amp; F.P.(O) by forming a committee.</p>
4	<p>Detailed budget break up for the farmer incentive was not proposed in the in the EFC of Special Programme for Promotion of Millets in Tribal Areas.</p>	<p>The budget break up proposed by the NCDS (State Secretariat) for the Farmer incentive i.e. Rs 5000 per farmer under System of Millet Intensification (SMI) and Rs 2500 per farmer for line sowing line transplanting is to be finalised at the level of D.A. &amp; F.P.(O) by forming a committee.</p>
5	<p>There is no provision of funds for monitoring of the programme by ATMA.</p>	<p>Project Director, ATMA (Agriculture Technology Management Agency) shall utilise funds available under Administrative / Capital expenses at District and Block level of ATMA for monitoring of the programme.</p>
6	<p>Program Secretariat will develop Web-Based MIS system with login facility with a process of updating data on real-time basis and regular monitoring of the programme (mentioned in the guideline at point 4.0)</p>	<p>As IT platform is still under development, Project Director, ATMA shall ensure farmer incentive credited by manual eye estimation by the block level or field functionaries. Entire MIS system and mobile app should be stabilised before Kharif 2018.</p>



Annexure 1 : Amendments approved without changes in the Budget Allocation for Special Programme for Promotion of Millets in Tribal Areas	
SI.No.	Provision in the existing guideline/ EFC / Approved Amendment
7	<p>There is no mention of staggered payment of incentive for farmers for the programme in the EFC / guidelines of Special Programme for Promotion of Millets in Tribal Areas</p> <p>As no inputs are being supplied through the programme, 50% incentive for all the farmers shall be transferred by end of September through DBT. Registration of farmers under DBT is joint responsibility of concerned block officer with support of FA and Programme Secretariat.</p>
8	<p>There is no mention of inter-componental and intra-componental transfer of programme funds in the EFC/ guidelines of Special Programme for Promotion of Millets in Tribal Areas based on necessity</p> <p>The inter-componental and intra-componental diversion of programme funds shall be made with the approval of the Collector &amp; District Magistrate cum Chairman Governing Body, ATMA. If any funds will remain unspent in any category, they can be spent on other components based on local situation and local demand.</p>
9	<p>As per the Guidelines at point 3.0 under financial protocols, the basis of fund release at any level is as per half yearly approved action plans.</p> <p>In order to avoid delay, transfer of funds shall be made from D.A. &amp; F.P.(O) to State Secretariat and ATMA on annual basis. However, Funds release to FA and CBO shall be based on half yearly basis.</p>
10	<p>As per the guidelines, District wise milestones, action plans and timelines of the project will be developed by the Programme Secretariat in consultation with the District ATMA Governing Board and will be submitted to the Directorate of Agriculture &amp; Food Production, Odisha for approval.</p> <p>District wise milestones, action plans and timelines of the project prepared in the district level by the Project Director, ATMA in consultation with the FAs &amp; Programme Secretariat shall be intimated to Collector &amp; District Magistrate cum Chairman Governing Body, ATMA and submitted to D.A. &amp; F.P.(O) for final approval.</p>
11	<p>There was no provision of engaging local fabricators and use of new implements for availing the subsidy for implements in the EFC / guidelines of Special Programme for Promotion of Millets in Tribal Areas</p> <p>Programme Secretariat shall finalise design of different implements suitable to the local farmers in consultation with farmers &amp; relevant government officials. Programme Secretariat will also finalise the list of implements that should be given subsidy as per the norms under State Agriculture Policy 2013. Engagement of local fabricators shall be made for supply of implements to the farmers. Training Curriculum and modules shall be prepared by the Programme Secretariat before 30th September, 2017. Training &amp; Certification of local fabricators shall be conducted by Programme Secretariat through the relevant government agency.</p>
12	<p>There is no mention of land criteria in the EFC or guidelines of Special Programme for Promotion of Millets in Tribal Areas.</p> <p>Incentive to the farmers (tenants &amp; land owners) shall be provided subject to the condition that land does not belong to Government. However, farmers provided with lands under the Forest Rights Act (FRA) will be eligible for the incentive.</p>



Annexure 1 : Amendments approved without changes in the Budget Allocation for Special Programme for Promotion of Millets in Tribal Areas	
SI.No.	Provision in the existing guideline/ EFC
13	There was a provision of 4 nos of Community Resource Persons (CRPs) for one block under component 5.3 of Annexure 1 in the EFC of Special Programme for Promotion of Millets in Tribal Areas.
14	There was a provision of four Community Based organizations (CBOs) for one block under component 7.2 of Annexure 1 in the EFC of Special Programme for Promotion of Millets in Tribal Areas.
15	There was a provision of four seed centres for one block under component 3.1.2 of Annexure 1 in the EFC of Special Programme for Promotion of Millets in Tribal Areas.
16	There was a provision for financial support to Entrepreneurs on loan basis for establishing pulverising / grinding enterprises for local consumptions at clusters of panchayat level (Total of 10 Nos per Block) under component 2.1 of Annexure 1 in the EFC of Special Programme for Promotion of Millets in Tribal Areas."
17	There was a provision for financial support to Block level enterprises on processing & value addition under component 2.2 of Annexure 1 in the EFC of Special Programme for Promotion of Millets in Tribal Areas.
18	There was a provision for documentation of Small video films - community level (recipes & production practices) for local community video communication @12 - 15 mins under the Component 1.4 of Annexure 1 in the EFC of Special Programme for Promotion of Millets in Tribal Areas,
	Approved Amendment
	<p>More number of CRPs is required to deliver the programme as observed during implementation of the programme. More CRPs will be allowed as per the requirement by the recommendation of the Programme Secretariat without additional allocation. If required, additional funds may be sourced through inter-componental transfer with approval of the Collector &amp; District Magistrate cum Chairman Governing Body, ATMA.</p> <p>MoA will be signed between ATMA &amp; FA with only one CBO instead of 4 CBOs in order to ensure better transparency of accounts. Administration costs available under component 7.2 in the Annexure 1 in the EFC shall be provided to one CBO instead of 4 CBOs. Audit expenses will be met from the administration costs.</p> <p>Depending on the block, more or less number of seed centres is required. Hence flexibility in number of seed centres is needed without additional allocation. If required, additional budget shall be sourced through inter-componental transfer with approval of the Collector &amp; District Magistrate cum Chairman Governing Body, ATMA.</p> <p>Financial Support to Entrepreneurs for establishing pulverising/grinding enterprises for local consumptions at clusters of panchayat level (Total of 10 Nos per Block)") shall be provided as a grant.</p> <p>Entrepreneurs on Ragi, small millets, coarse cereals processing projects can also be promoted through the Commercial Agri- Enterprise (CAE) scheme of State agriculture Policy, 2013.</p> <p>As the video making budget available under the Component 1.4 is much lower than prevailing local market rates, films shall be made at district level instead of block level by centralised contract for video making at the ATMA level @5 - 7 minutes through tender.</p>



Annexure 2 : Amendments approved with additional budget allocation for Special Programme for Promotion of Millets in Tribal Areas	
Sl.No.	Provision in the existing guideline/ EFC
1	<p>There was provision for budget for only 9 months for the 1<sup>st</sup> year mentioned at Annexure 2, Annexure-3 and Annexure 4 of the EFC, which is towards Facilitation and Management Cost of Facilitating Agencies, Management Cost of Programme Secretariat and Research Cost of Research Secretariat, respectively.</p>
2	<p>Administration budget provided to NGOs mentioned at Annexure-2 of the EFC is Rs 22.11 Lakhs for 5 years per block.</p>
	<p>Approved Amendment</p> <p>State Secretariat started working on the project since April and FAs started working since June 2017. Additional budget provision shall be made for 1 month for FAs and 3 months for State secretariat. These additional funds can be met through inter-componental transfer of unspent funds from the programme with approval of the D.A. &amp; F.P.(O).</p> <p>NCDS is directed to come up with a detailed note on additional fund requirement per block per month. Additional fund requirement note shall be reviewed and decision will be taken by the committee under chairmanship of Principal Secretary.</p>



Annexure 3 : Amendments approved without additional budget allocation for Special Programme for Promotion of Integrated Farming in Tribal Areas		Approved Amendment
Sl.No.	Provision in the existing guideline/ SFC	
1	Detailed Budget break for the Block level Capacity building programme was not proposed in the SFC of Special Programme for Promotion of Integrated Farming in Tribal Areas.	The budget break up proposed by the NCDs (State Secretariat) for the Block level Capacity building programme is to be finalised at the level of D.A. & F.P.(O) by forming a committee.
2	There is no provision of funds towards monitoring of the programme by DRDA and administration costs for the Cluster Resource Centres (CRC) in the SFC.	Funds specified for the administration costs mentioned under component 6.1 of the SFC shall be utilised for monitoring of the programme by DRDA and administration costs for the Cluster Resource Centres (CRC). These costs shall be finalised by the State Secretariat.
3	There is no provision in the SFC for inter-componental and intra-componental transfer of programme funds based on necessity.	The intra-componental diversion of programme funds shall be made with recommendation from Programme Secretariat followed by approval of the Collector & District Magistrate cum Chairman District RRA Committee. If any funds will remain unspent in any category, they can be spent on other components based on local situation and local demand.
4	As per the Guidelines under financial protocols, fund releases shall be based on half yearly action plans.	In order to avoid delay, transfer of funds shall be made from D.A. & F.P.(O) to State Secretariat and DRDA on annual basis. However, Funds release to FA and CBO shall be based on half yearly action plans.
5	As per the Guidelines mentioned at point 4.0, Program Secretariat will develop Web-Based MIS system with login facility with a process of updating data on real-time basis and regular monitoring of the programme.	As IT platform is still under development, Project Director, DRDA shall ensure farmer incentive and programme implementation is done manually by the block level or sub block level government officials. Entire MIS system and mobile app should be stabilised before Kharif 2018.
6	In the guidelines under fund flow mechanism, it was mentioned that funds shall be sourced through convergence from 2 <sup>nd</sup> year onwards..	Due to delay in initiation of the programme, amendment is approved to provide programme funds from RKVY and non programme funds from State Plan for the next two years 2017-18 and 2018-19.

16