



**TENDER CALL NOTICE FOR EMPANELMENT OF VENDOR FOR SUPPLY OF VEHICLE ON RENTAL BASIS (MONTHLY AND DAILY) UNDER ODISHA MILLET MISSION**

**TENDER NOTIFICATION NO: 565/WSN/2023-24 dated- 17/02/2023.**

Sealed bids are hereby invited from the eligible vendors for travel agencies for hiring passenger vehicles for engagement by a staff of Programme Secretariat – Odisha Millet Mission (WASSAN), Bhubaneswar on a rental basis (monthly and daily) as per requirement by the undersigned in the state of Odisha.

<b>DESCRIPTION OF WORK</b>	<b>LOCATION</b>	<b>DURATION OF THE CONTRACT</b>
Travel Agencies for passenger vehicles	Bhubaneswar	1 Year

The bid documents shall be available on our official website [www.milletsodisha.com](http://www.milletsodisha.com) from date 17-02-2023 to 13-03-2023. The bid in the prescribed format complete in all respect should reach the office of the undersigned on or before 5.00 pm on the date 13-03-2023 by speed post/ registered post/ courier and shall be opened on 14-03-2023 at 4.00 pm in the presence of the bidder or their authorized representatives. The undersigned reserves the right to accept or reject any or all bid(s) without assigning any reason.

Sd/-  
**State Coordinator**  
**Programme Secretariat- WASSAN**  
**Odisha Millets Mission**



The critical dates are as follows:

A	Availability of Bid Document	Midnight hours on the date 17-02-2023 to 17:00 hours on the date 13-03-2023
B	Last Date of Receipt of tender in the Portal	17:00 hours on the date 13-03-2023
C	Date / Time of Opening of Bid	16:00 hours on date 14-03-2023

The communication address is as under: -

**The State Coordinator**  
**Watershed Support Services and Activities Network (WASSAN)**  
**B/206, BDA HIG Duplex Colony Bhubaneswar, Odisha – 751003**

Other details for the quotation are as follows: -

1. **Description of the work:** Hiring of the vehicle on a rental basis (monthly and daily) for traveling to different places within the state of Odisha and/or outside the state of Odisha.
2. **Time for completion of work:** The vendor is emplaned for one year from the date of issue of the work order for hiring the passenger vehicle.
3. **Validity of bid:** The bid shall be valid for a period of 90 days from the date of opening of the tender.
4. **Insurance:** All necessary required insurance of the vehicle, driver and third-party insurance need to be done by the travel agency. The undersigned will not be liable to pay any insurance claims at any point in time nor any other claims such as penalties.
5. **The Price Quoted:** The price quoted by the travel agency should include all the costs (such as insurance, fuel, driver, or any other applicable charges) and all taxes except GST only.
6. **Taxes:** GST will be paid as per actual this **should not be included in the quoted rate**. Also, you will be required to comply with the provisions of the GST Law. The bidder shall quote his price which should include all Taxes, duties, and all other levies applicable i.e., Sales Tax, Income Tax, Custom duty, Contract Tax, Entry Tax, etc. **excluding GST** which will be paid over the billed amount.
7. **Termination of Distributor:** The undersigned reserves the right to terminate the vendor either in part or in full due to reasons for the delay in completion, bad workmanship, or any other abnormalities noticed during the time of implementation of the services by giving notice in the writing to the distributor.
8. **Disqualification:** The vendor who has participated before in any same or similar type of tender issued by any organization. But if they are not able to complete the assigned task/work in each period on the ground that those vendors will be disqualified from participating in the tender process. Submission of more than one tender paper by a tenderer for a particular tender will be liable for the rejection of all such tender papers.
9. **Submission of Bids:** The vendor needs to submit bids in two parts i.e. Technical Bid (Cover-A) and Financial Bid (Cover-B). The formats & documents to be submitted in

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technical & financial bids are mentioned in the tender document. The bidders should submit their technical and financial bid separately in two envelopes and these two envelopes should be put into another cover envelop super-scribed as “Tender Call Notice for empanelment of the vendor for Supply of vehicle on a rental basis (monthly and daily) under Odisha Millet Mission about tender number 565/WSN/2022-23 dated 17-02-2023”. The Technical & Financial Bid envelopes are marked as Technical Bid & Financial Bid on the top of the relevant envelopes. The tenders should be addressed to the communication address.

### **ELIGIBILITY CRITERIA**

1. The agency should have provided vehicles to at least 3 Govt. / Semi-Govt. Organizations / PSUs / Non-Governmental Organizations / private companies etc. in Odisha (At least three different organizations) during the last three financial years, Self-attested copies of Work Orders received from Government / Semi-Government / PSUs / Banks / Non-Governmental Organizations / private companies, etc. during the last three years are to be furnished.
2. The agency should have submitted a Turnover certificate verified by Chartered Accountant
3. Audit Report or Income Tax Return for the last three financial years i.e., 2019-20, 2020-21 & 2021-22 need to be submitted. Provisional Profit & Loss Accounts shall not be considered.
4. The agency should have valid GST registration & PAN. (Self-Attested copies of GST Registration Certificate & PAN Card are to be submitted in the technical bid)

**The bidders shall also furnish the following documents in support of their eligibility.**

- Self-attested copy of the registration certificate of the firm.
- Undertaking to provide good, conditioned vehicles (not more than 3 years old BS IV vehicle).
- Bid Security Affidavit (On original Stamp Paper of Rs.20/-) in the prescribed format (form T2) of the bid document.
- Undertaking through an Affidavit (On original Stamp Paper of Rs.20/-) that the firm has not been debarred/blacklisted by any Govt. Organization / Semi-Govt. Organization / PSU.
- Undertaking on the letterhead of the firm that the vehicles to be provided will not belong to any **employee of the undersigned or his/her relative**.
- Rates must be quoted only as per price format.

Sd/-  
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**Programme Secretariat- WASSAN**  
Odisha Millets Mission



## **EVALUATION CRITERIA**

1. A bidder can submit a bid for one or both types of services (Daily / Monthly basis).
2. Evaluation and selection:
  - Evaluation shall be done separately on Daily Basis and Monthly Basis.
  - The bids shall be evaluated in two stages i.e., technical evaluation and financial evaluation.
  - The Financial Bids shall be opened for those bidders who will qualify in their technical bid evaluation.
  - In case of a daily basis, the comparative statement shall be prepared based on Per Km. (long tour) or Per hour price (local tour) quoted. The lowest bidder(s) must agree to the other charges like lowest halting charge, night halt, extra Km. Rate, etc. offered by other bidders in the tender.
3. In the case of a vehicle monthly, the monthly rate to be paid to the agency for providing the vehicle is inclusive of the cost of tyres & tubes, consumables, insurance, all major and minor maintenance work with spares, and all payments towards driver's salary, his food cost, overtime, and Mobile Phone (for incoming calls).

**The minimum mileage (KM per liter of diesel/petrol and lubricant to be reimbursed) to be quoted should not be less than the ceiling as detailed below (as per the latest Finance Department Circular: 30464 dated 06.09.2019)**

Sl. No.	*Type of Vehicle (BS-IV / VI Compliant)	*Max. hire charges (Rs.) per Month (excluding taxes and fuel costs)	Minimum K.M. per liter of fuel
1	Swift Dzire (AC) / Xcent (AC) Petrol	26,000/-	17
2	Swift Dzire (AC) / Xcent (AC) Diesel	26,000/-	20
3	Ciaz (AC) / Honda City (AC) Petrol	30,000/-	12
4	Ciaz (AC) / Honda City (AC) Diesel	30,000/-	15
5	Innova Crysta – AC Petrol	42,000/-	9
6	Innova Crysta – AC Diesel	42,000/-	9
7	Bolero (AC) / Tata Sumo Gold (AC) / Ertiga (AC) - Diesel	31,000/-	10

\*The vehicle to be provided shall not be older than three (3) years and must be BS VI-compliant commercial vehicle.

\*The monthly hire charges must not exceed the maximum limit as fixed by the finance Department office memorandum no.30464 dated 6.9.2019.

4. In the case of a vehicle daily, the daily rate (rate/Km, rate/hour) for providing the vehicle is inclusive of the cost of fuel (Diesel), Lubricants (Mobil), cost tyres & tubes, consumables, insurance, all major and minor maintenance work with spares and all payments towards driver's salary, his food cost, overtime and mobile phone to the driver.



**AWARD OF CONTRACT:**

1. The lowest evaluated bid (for the type of vehicle) shall be decided based on the lowest evaluated price bid for each type of vehicle in both the category (Daily & Monthly basis) and the L1 bidder shall be decided accordingly.
2. There may be empanelment of two or three agencies for each type of vehicle (to be decided by the tender inviting authority based on the requirement of the type of vehicle) if, after price negotiation, the L2/L3 agencies agree to the L1 price of the concerned category of vehicle.
3. If the successful bidder fails to execute the order, the Performance Security of the Bidder(s) will be forfeited and the successful bidder will be debarred for 3 three years from Programme Secretariat, Odisha Millets Mission.

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## **TERMS AND CONDITIONS FOR HIRING OF VEHICLE**

### **1. THE AGENCY'S OBLIGATIONS:**

- A) The selected agency shall agree to the terms and conditions of the contract and shall ensure full compliance with them.
- B) Agency to ensure that the vehicle deployed shall arrive at the designated location on time. In an event of a delay in arrival beyond 15 minutes, the user shall have the right to hire other taxi services (which may or may not be of a similar hired car category). The fare charges shall be charged to the agency.
- C) Agency to ensure that all maintenance work related to the assigned vehicle shall be carried out during duty hours.
- D) In the event of a break-down, servicing & repairs of the assigned vehicle the service provider at his own cost shall make an alternate arrangement by providing a similar or higher class of vehicle(s) for which the agreement is entered into. Failure to do so will evoke a penalty or possible termination of the contract.
- E) The Agency shall not be allowed to sub-let the contract.
- F) The Agency shall only provide vehicles that have comprehensive insurance coverage.
- G) Police verifications for the deployed driver shall be ensured by the Agency.
- H) Agency shall update the logbook at least once every 72 hours. Failure to do so shall be penalized as per this contract. At the time of termination of the contract, the service provider shall hand over the logbook(s) to the undersigned office.
- I) The toll gate charge, and parking charge, if any during the travel shall initially be borne by the agency and are to be paid by the driver at the point of charging. The charges incurred during each month will be reimbursed as per the actual amount paid on producing the original receipts along with the monthly bill.

### **2. VEHICLES TO BE DEPLOYED:**

- A) The vehicle should have a commercial license. The vehicle to be provided should not be more than three years old from the service request date.
- B) The Agency will deploy the vehicle, which is well maintained, and cleaned thoroughly both internally and externally. The vehicle shall be equipped with a medical kit. The vehicle should have a mobile charger and ambient freshener.
- C) The agency is required to provide the vehicle with good quality clean seat covers and Turkish towels.
- D) The Agency shall ensure that all electrical connections including lights (both brake and front), horn, turn indicators, and other vehicle systems shall be periodically checked and maintained by the agency to avoid any inconvenience to the user organization.
- E) In case of a vehicle engaged every month, the driver of the vehicle shall maintain the daily logbook regarding the mileage and time from the point of departure to arrival. For this purpose, the following norms must be followed.
  - 1. In case the vehicle is being kept under the custody of the travel agency, then the kilometer reading & time shall start from the concerned officer's residence and end there. The cost of a kilometer from the O/o travel agency to the residence of the officer concerned (to & from) shall be borne by the travel agency.
  - 2. In case the vehicle is hired on monthly basis but not attached to any specific officer, i.e., the vehicle is in the common pool; the point of kilometer reading & time of arrival shall start from the undersigned office and end with the undersigned office as a center of destination. The cost of a kilometer from the

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O/o travel agency to the undersigned office (to & from) shall be borne by the travel agency.

- F) The hired vehicles, during the period of the contract, shall have all necessary valid MV documents such as valid Registration Certificates, Insurance Certificates, Fitness Certificates, valid Contract Carriage Permits, proofs of up-to-date tax payments, D.L.s of the Drivers, etc. available all the time. Undersigned shall not be responsible for any damage/loss caused to the hired vehicles or loss of life/injury made to any person or damage to any property on account of the use of hired vehicles in any manner whatsoever. The service provider shall be responsible for all such litigations.
- G) The agency shall obtain vehicle fitness certificates from the competent authority, vehicle registration, comprehensive insurance, payment of road tax, etc. The drivers shall always carry all necessary documents like Registration papers, Insurance papers, Pollution under Control (PUC) clearances, RTO tax payment papers, valid driving licenses, and all other documents that should accompany the vehicles as per rules & regulations of applicable laws.

### **3 . DRIVER TO BE ENGAGED:**

The Agency shall be responsible for the acts and deeds of drivers of the vehicles that include the following:

- A) Drivers possessing a valid commercial driving license shall be deployed by the agency.
- B) The driver of the vehicle deployed for user organization duties must maintain polite & courteous behavior toward users as well as toward other staff of the undersigned. The following may be construed as “Misbehavior” and shall attract penalties as per provisions of the contract. Repeated instances may result in the termination of services.
  - i. Denial of duty during the contract period, or hours as noticed by the user organization.
  - ii. Use of abusive language
- C) No mileage will be allowed if the vehicle is used by the driver for his breakfast, lunch, dinner, or any other personal work. No payment shall be made to the driver for his food expenses, etc.
- D) Salary of the driver shall be borne by the agency.
- E) The driver in no case shall report to duty in an inebriated state or consume alcohol while on duty. In such an event, the user organization shall have full rights to terminate the contract with immediate effect.
- F) Driver must be having a mobile phone and contact number provided to the undersigned office, Bhubaneswar. The agency shall bear any cost related to the mobile call charges by the drivers.
- G) In an event that for any reason the driver changes his contact number during the tenure of the contract then Agency will immediately notify the undersigned office of the above change.
- H) The driver shall be always reachable during duty hours.
- I) Gossiping with the guests and using a mobile phone during driving is not allowed. In case of urgency, the driver should park the vehicle with permission from the user and talk on the mobile for the minimum duration.
- J) Vehicle and driver should not be changed frequently. Any such changes should be informed by the agency to the authority well in advance for permission.





#### **4. STATUTORY RULES COMPLIANCE & TAXES:**

- a) All the expenditure of the vehicle towards repair, maintenance, replacement of spare parts, lubricating oil of engine, Gear Box & differential coolant, Tyres & Tubes, Battery, etc., and salary of the driver, payment of insurance/Road tax, etc. required for the operation of a vehicle in the state will be borne by the Agency.
- b) The Agency shall take comprehensive insurance cover with third party unlimited liability risk of the vehicles detailed for the user organization requirement. User shall not be liable for any damages whatsoever to public property and/or any third person due to any accident arising out of and during the deployment of the service provider's vehicle.
- c) The Agency shall be solely responsible for any claims by any third party and/or employees of the user organization traveling in the vehicle for any injuries caused by the driver of the vehicle whether by accident or otherwise.
- d) The user organization will in no way be responsible for violation of traffic rules and/or infringement of any other law for the time being in force, either by the driver of the vehicle or by the service provider. The driver as well as Agency shall comply with relevant rules and regulations of the Motor Vehicles Act and Rules applicable at present or in the future during the tenure of the contract and as may be enforced from time to time for which user organization would not be held liable/responsible in any manner what-so-ever. The onus of compliance with all the applicable Laws/Acts/Rules including those under Motor Vehicle Acts/Rules shall rest with the Agency only and user organization will not be liable in any manner.
- e) The Agency shall be responsible for ensuring compliance with the provision related to Labour Law and especially the Minimum Wages Act, Payment of Wages Act, PF, ESI Act, Payment of Bonus Act, Contract Labour [R&A] Act, Workmen Compensation Act, etc. as applicable from time to time. The employees of the Agency shall not be deemed to be employees of the user organization and hence compliance with the applicable act's laws will be the sole responsibility of the Agency.
- f) The Agency shall be personally responsible for any theft, misconduct, and/or disobedience on the part of drivers so provided by him.
- g) During the contract period, if the vehicle is seized or detained, or requisitioned by Police/Motor Vehicle Authority or any other authorities for whatsoever reasons that will be at the Agency's risk. Also, the alternate vehicle of a similar or higher category will be provided by Agency without any extra charges.
- h) The police/court case (Legal disputes) concerning the vehicle during the period of engagement will be at the risk & cost of the agency.
- i) Undersigned will not be responsible for any dispute except for paying the hire charges.
- j) The vehicles deployed for duty shall at no point in time carry any person other than personnel authorized by the user organization.
- k) The vehicle cannot be put to any private/commercial use beyond duty hours or on holidays. Unauthorized use of the vehicle by the driver/service provider will lead to the unilateral termination of the contract with immediate effect. The Agency must ensure the safety of passengers by avoiding negligent driving by their drivers such as over-speeding, rash driving, and driving vehicles without brakes/defective brakes.
- l) In case, the condition of the vehicle is found unsatisfactory, it shall be returned for immediate replacement. In case no replacement is provided in time, the authority shall have the right to hire a vehicle from the market and additional costs incurred by the authority shall be deducted from the monthly payment due to the agency. Repeated failure to provide vehicles as and when required by society will make the agency liable for Blacklisting.





## **5. THE OBLIGATIONS OF UNDERSIGNED**

- a. Payment shall be made on monthly basis after submission of the bill along with the daily logbook and duty slip signed by the designated authority of the undersigned. In case of daily basis (Local & Long), duplicate duty slips must be maintained, and one slip must be retained by the officers using the vehicle with noting of starting/closing Kilometers and time & signature on the duty slip (both original & duplicate).
- b. Undersigned shall make the payment towards hiring charges of the vehicle at the end of every month by credit into the bank account of the Agency through ECS/RTGS within 30 days from the date of receipt of bills complete in all respect. The undersigned shall pay the agency all amounts on an invoice that are not the subject of a bonafide dispute within 30 days of receipt of a valid invoice that complies in all material respects in terms of this Agreement.
- c. The payment shall be subject to any deductions such as penalties, statutory deductions, etc.
- d. The undersigned shall accept the logbook entries updated by the Driver. Failure to act on logbook entries updated by the Driver shall result in auto-acceptance of the reading provided by the service provider.
- e. All distances shall be calculated from the reporting point. No payment shall be made for a journey from the garage to reporting point.
- f. Rates to be finalized shall be fixed for a period of one year from the date of the agreement. However, in the case of vehicles hired on monthly basis, the cost of fuel (Diesel / Petrol & Mobil) shall be paid at the prevailing rate on the day of travel.

## **6. TERMINATIONS:**

- a) The undersigned shall have the right to terminate this Agreement, upon it giving 1 (one) month notice in writing.
- b) The Agency shall have the option to terminate this Agreement upon giving 1 (one) month notice in writing and upon refund of any rental fees paid in advance, over and above the notice period.
- c) Final payment after termination of the contract shall be released on submission of the logbook(s) of the vehicle, car pass, and pass/id card issued to the driver if any.

## **7. ENTIRE AGREEMENT**

This Agreement together with the schedules and annexes hereto constitutes the entire agreement and understanding between the Parties and supersedes all previous agreements, understandings, and/or representations between the Parties.

## **8. ASSIGNMENT & CHANGE IN OWNERSHIP/MANAGEMENT:**

- a) The Agency shall not assign or transfer its obligations and or rights under this Agreement to any third party, whether an associated entity or not, whether in whole or in part without the prior written consent of the principal.
- b) The Agency shall immediately notify the undersigned of any change of ownership or management of the Agency's business.



**9. RESOLUTION OF DISPUTES:**

The undersigned and the selected agency will make every effort to resolve amicably by direct negotiation, any disagreement or dispute arising between them under or in connection with the work assigned. In case they fail to resolve, the matter will be referred to the arbitrator whose decision will be final and binding on both parties. The arbitration proceeding if any shall be held in Bhubaneswar.

**10. APPLICABILITY OF LAWS:**

The Agreement shall be governed by the Indian Laws for the time being in force.

**11. LEGAL JURISDICTION**

All legal disputes are subject to the jurisdiction of Bhubaneswar courts / High Court of Odisha only.

Sd/-  
**State Coordinator**  
**Programme Secretariat- WASSAN**  
**Odisha Millets Mission**



## **TENDER FORM**

### **Part-I**

(The documents must be arranged serially as per the order mentioned below)

1	Name of the Organization	
2	Address of the organization with telephone / Mobile no.	
3	Email id of the Organization	
4	Name of authorized signatory	
5	Registration Certificate of the Firm (Partnership Firm / Company / Udyog Aadhar Certificate)	(Attach a self-attested copy of the Registration Certificate of the firm)
6	GST Registration	(Attach a self-attested copy of the GST Registration Certificate)
7	PAN	(Attach a self-attested copy of your PAN Card)
8	Audit Report OR ITR for the last 3 Financial Years i.e., 2020-21, 2021-22 & 2022-23.	(Attach self-attested copies of Audited Profit & Loss Accounts and Balance Sheets of the last three financial years i.e., 2020-21, 2021-22 & 2022-23.
9	The work order of contracts to at least 3 (Three) Govt./Semi-Govt. Organizations / PSUs / Non-Governmental Organizations / Banks etc. during the last three financial years	(Attach self-attested copies of Work Orders received from Government / Semi-Government / PSUs/ Banks / Non-Governmental Organizations etc. (At least three different organizations) during the last three Financial Years)
10	Undertaking to provide good, conditioned vehicles (not more than 3 years old BS IV compliance vehicle) along with all necessary documents required under traffic rule	Attach the undertaking with the signature & seal of the Organization
11	Undertaking that the vehicle to be provided will not belong to any employee of undersigned	Attach the undertaking with the signature & seal of the organization
12	Undertaking through an Affidavit (on original Stamp Paper of Rs.20/-) that the firm has not been debarred/blacklisted by any Govt. Organization / Semi-Government Organization / PSUs	Attach the undertaking on a non-judicial stamp paper of Rs.20/- (Original Copy) with the signature & seal of the organization

### **DECLARATION:**

I/we hereby certify that the terms and conditions given with the tender notice have been read carefully and are acceptable to me/us and that the information furnished above is full and correct to the best of my/our knowledge. I/we understand that in case of any deviation or false information in the above statement at any stage, our Firm / Agency will be blacklisted/debarred and will not have any dealing with your organization in the future.

**Place:**

**Date:**

**(Signature & Seal of the Authorized Signature)**

**Watershed Support Services and Activities Network**

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B/206, BDA HIG Duplex Colony, Bhubaneswar, Odisha 751003**



**FORM – T2**

**(To be submitted in Part – I Technical Bid)**

**(Affidavit before Executive Magistrate / Notary Public on Rs.20/- non-judicial stamp paper)**

**BID SECURITY DECLARATION FORM**

Tender Notification No. \_\_\_\_\_

Date: \_\_\_\_\_

To  
The State Coordinator, WASSAN  
Bhubaneswar

I / We, the undersigned hereby declare that:

I / We accept that I / We may be suspended to submit bids for contract(s) with your organization for a period of one year from the date of bid opening if I am / We are in a breach of any obligation under the bid conditions, because I / We have withdrawn/modified my / our bid during the period of bid validity specified in the form of bid; or having been notified of the acceptance of our bid by the purchaser during the period of bid validity, fail or refuse to execute the contract, or fail or refuse to submit the Performance Security of the amount specified in the bid.

**Signature of the bidder**

**Seal**

**Date**

**NAME & ADDRESS OF THE FIRM:**

Sd/-  
**State Coordinator**  
**Programme Secretariat- WASSAN**  
**Odisha Millets Mission**



**TENDER FORM**

**Part II – Financial Bid - Cover B**

**A. Daily basis Rate (exclusive of GST)**

Sl. No.	Types of Vehicles	Local Tour (Within 500 KM per Day, to & fro)		Long Tour (Above 500 KM per day, to & fro)		
		Rate per Hour (10 KM free per Hour) (Rs.)	Rate per extra KM (Rs.)	Rate per KM (Rs.)	*Halting Charge per Hour (Beyond Running Hours 50 KM / Hr.) (Rs.) *	The rate for Night Halt (Rs.)
A	B	C	D	E	F	G
1	Swift Dzire (AC) Diesel	___/Hour	___/Km	___/Km	___/Hour	
2	Innova AC Diesel	___/Hour	___/Km	___/Km	___/Hour	
3	Innova (Crysta) AC Diesel	___/Hour	___/Km	___/Km	___/Hour	
4	Bolero (AC)/ Tata sumo Gold (AC) / Ertiga (AC) Diesel	___/Hour	___/Km	___/Km	___/Hour	

\*Halting charges in case of the long tour are not allowed from 11 PM to 6 AM if the vehicle is halted for the night

**B. Monthly Basis Rate (Exclusive of GST)**

Sl. No.	Type of Vehicle	*Rate per Kilometer	Monthly Rent excluding fuel (Rs.)
A	B	C	D
1	Swift Dzire (AC) / Xcent (AC) Petrol	___ /Kilometers	_____ per month amount
2	Swift Dzire (AC) / Xcent (AC) Diesel	___ /Kilometers	_____ per month amount
3	Ciaz (AC) / Honda City (AC) Petrol	___ /Kilometers	_____ per month amount
4	Ciaz (AC) / Honda City (AC) Diesel	___ /Kilometers	_____ per month amount
5	Innova Crysta – AC Petrol	___ /Kilometers	_____per month amount
6	Innova Crysta – AC Dese	___ /Kilometers	_____per month amount
7	Bolero (AC) / Tata Sumo Gold (AC) / Ertiga (AC) - Diesel	___ /Kilometers	_____ per month amount

**C. GST: Please mention the % of GST as applicable:**

Note: GST will be paid extra as applicable and will not be considered for evaluation.

**Place:**

**Date:**

**(Signature & Seal of the Authorized Signatory)**