

Letter Number: 534/WSN/2023-23

Date: 27/01/2023

Request for Proposal (RFP)

HIRING OF AN EVENT MANAGEMENT AGENCY FOR A PERIOD OF ONE YEAR

Prepared by:

Watershed Support Services and Activities Network (WASSAN)

B/206, HIG Duplex BDA Colony, RBI Colony, Baramunda, Bhubaneswar, Odisha 751003

www.milletsodisha.com

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INTRODUCTION

WASSAN (Watershed Support Services and Activities Network):

Watershed Support Services and Activities Network (WASSAN) was formed as a network of civil society organizations interested in Participatory Watershed Development Programs in 1996 to build capacities of multiple actors involved, innovate processes, and provide a policy interface with Government to strengthen the watershed development. With the growing need for professional support, the network was registered as a Public Trust in Sri. B.N. Yugandhar as the Chair and guiding force.

WASSAN Approach is “Practice, Research, and Policy”, Having a strong presence on the ground – working with communities, supporting collaborative programs at scale; learning and distilling lessons from these experiences connecting to policy development are our unique strengths.

WASSAN Story is of Rainfed areas i.e., areas that do not have assured irrigation constitute over half of the area and are lifelines of people in India. Climate risks (droughts in particular), dependence on rains with high variability, and undulating and varying topography make these areas highly vulnerable. Their agroecology ranges from low-rainfall drylands to high-rainfall tribal areas. Despite serious policy neglect over decades, these areas meet, 69 oilseeds and 89 millets. Underinvestment and policy neglect since the advent of the Green Revolution resulted in entrenched poverty, migration, and acute farmers’ distress in the rainfed areas. Rainfed areas are also ecologically fragile and threatened by land degradation, groundwater depletion, and erosion of biodiversity. Over 40 years of cumulative government investment in watershed development is less than half of the annual fertilizer subsidy. WASSAN works with communities, civil society, research, and government institutions in rainfed areas for bringing prosperity and ecological security to rainfed areas. Smallholder farmers, farm workers, women, and tribal communities are in focus.

About the Request for Proposal (RFP):

In inviting a kind reference to the Engagement of the Event Management Agency for the facilitation of Odisha Millet Mission (OMM) and International Year of Millets (IYOM) activities outside the purview of the Federation of Indian Chambers of Commerce & Industry (FICCI). The details Terms of Reference for engaging an event management agency for activities pertaining to OMM and IYOM 2023 outside the purview of the FICCI within the calendar year 2023 are mentioned below.

INVITATION FOR PROPOSALS

WASSAN hereby invites proposals seeking event management services under OMM & IYOM. The budget for a proposal should be in the range of **Rs. 25 Lakh** for a support period of one-year 2023. Multiple submissions will be disqualified.

The evaluation forms, document checklist, budget template, and feedback form are available in the Annexures.

Agencies are requested to study this RFP document carefully before submitting their proposals in response to the call for RFPs. Submission of a proposal in response to this notice shall be deemed to have been done after careful study and examination of this document with a full understanding of its terms, conditions, and implications. Prospective agencies are requested to check the prequalification criteria before submitting the proposal (both Technical and Financial).

Key Events and Dates

S. No.	Process step*	Timeline*/ Details
1	Publication date of the RFP	30 th January 2023
2	Response to the clarifications requested through email	7 th February 2023
3	Last Date and Time for submission of proposals	02 nd March 2023
4	Communication with shortlisted participants to make presentations	9 th March 2023
5	Tentative date for Presentations to be made by shortlisted candidates	17 th – 22 nd March 2023
6	Final communication of selection	March 2023
7	Place of Submission of Proposals (Physical copies)	WASSAN, B/206, HIG Duplex BDA Colony, RBI Colony, Baramunda, Bhubaneswar, Odisha 751003

*Subject to all stakeholders complying with the defined timelines as per ownership/responsibility. The process will be completed in online mode.

INSTRUCTIONS TO THE AGENCIES

Re-submission of Proposal:

The agency can only submit one proposal at a time.

Completeness of Response:

The agencies are requested to carefully study all instructions, forms, terms, requirements, and other information in the RFP document (including proposal format, document checklist, reporting formats, etc.). Submission of the proposal shall be deemed to have been done after careful study and examination of the RFP document with a full understanding of its implications. The RFP and all the annexures should be downloaded and filled in from the link furnished. All completed formats should be emailed to odishamilletsmission@gmail.com. The response to this RFP should be complete in all respect. Failure to furnish all information required by the RFP documents or submission of a proposal not substantially responsive to the RFP documents in every respect will be at the agency's risk and may result in the rejection of its proposal.

Agency Inquiries/Clarifications:

The agency shall send their queries to odishamilletsmission@gmail.com with the subject Event Management - RFP, before the due date for submission of queries/clarifications as mentioned in the key events and dates. Queries on the telephone, social media, or any other medium will NOT be entertained.

WASSAN's right to terminate the process:

WASSAN may terminate the RFP process at any time and without assigning any reason thereof. Undersigned reserves the right to amend/edit/add/delete any clause. However, this will be informed to all and will become part of the RFP. During the RFP process, if any information is found false/ fraudulent/ mala fide, then the undersigned shall reject the proposal and if necessary, initiate appropriate action.

Language of Proposal:

Proposals should be submitted in English language only.

Documents (Scan) to be submitted and Pre-qualification criteria:

The Agency should be a sole proprietorship/ partnership firm/any company/ non-profit organization/ LLP/ trust/ society registered in India.

Documents to be submitted:

- Self-attested copy of Registration Certificate, Annual Turnover Certificate, Income Tax Return, GST Certificate, and PAN, tax-exempt status under 12 AA, Section 80(G) and/or 35 A (C) and/or FCRA of the Indian Income Tax Act, 1965.
- Audited Annual financial statements as per the proposal format.
- Proof that the Cumulative Annual Revenue of the organization, for the last 3 financial years is INR 50 Lakhs (Indian Rupees Fifty Lakhs Only) and above.
- A self-declaration (on the letterhead) that the Grantee does not discriminate based on race, color, religion, sex, national origin, age, sexual orientation, gender identity, disability, genetic information, citizenship, veteran or marital status, or any other basis prohibited by law.
- Declaration from the currently authorized signatory of the organization that the Agency has not been blacklisted by any Government Agency/ PSU/ Central/ Any Company/ State agency or under a declaration of ineligibility for fraudulent or corrupt practices.

- Copies of Project Completion Report and work experience documentation of at least 3 previous projects in Event Management funded by a public sector/ Govt. organization/ Central/ State government authority/ Foundation/ International Agency/ NGO.
- A summary of relevant projects undertaken in the last 3 years.
- Scan copy of the RFP with an authorized signature and official seal on every page of the RFP by the agency.
- Scans of remaining documents and policies as mentioned in the document checklist.

Experience of the Agency:

The Agency will be expected to have a minimum experience of 3 years of event management as per the following requirements:

Under the Odisha Millet Mission and the International Year of Millets 2023, the Department of Agriculture and Farmers' Empowerment will organize a series of events throughout the year. These diverse events shall include engagements with schools, restaurants, hotels, hospitals, panel discussions, workshops, food festivals, hackathons, and the like. The event management company shall be engaged to support the organization of these events.

Any Sub-letting, sub-contracting, and/or outsourcing of the activities shall not be allowed.

Evaluation Process:

WASSAN will shortlist the proposals based on the criteria constituting financial and technical parameters. The Internal Committee of WASSAN shall evaluate the shortlisted proposals based on internal Standard Operating Procedures (SOP) and submit its recommendation to Competent Authority whose decision shall be final in all aspects.

Payment Terms and Schedule:

Payments for the services of coordination, transport, labor, management, communications, etc. provided by the Event Management Company will be made under the purview of this RFP. Payment to 3rd party vendors such as caterers, printing, fabricators, etc. will be made directly to them on submission of actual bills. Proposals need to be prepared accordingly.

Payment will be released on an event basis on satisfactory performance by the agency and submission of actual bills and reports duly signed by the authorized signatory and duly certified by the auditors of the successful agency. A brief monthly update on activities conducted would also be required to be submitted.

All terms regarding the payment will be in accordance with the amendment to the Companies act 2013, with effect from 21st January 2023 and any further enactments by the government shall be binding on all the stakeholders.

WASSAN will release the payment, subject to verification of the reports submitted by the successful agency and subsequent approval by the Competent Authority, on submission of the invoice and all other supporting documents being in order.

The payment will be made online, such as NEFT/RTGS/Net banking. No cash payments will be allowed.

Penalty:

WASSAN shall be at liberty to impose penalties, including cancellation of proposal if the agency indulges in fraudulent activities, malpractices, and male fides.

Non-Disclosure Agreement (NDA):

Selected agencies will have to sign the Non-Disclosure Agreement (Annexure) with WASSAN.

Transfer of RFP:

The RFP document is not transferable.

Proposal Preparation Costs:

The agency shall submit a proposal at its own cost and WASSAN shall not be held responsible for any cost incurred by the agency. Submission of a proposal does not entitle the agency to claim any cost and rights over WASSAN and WASSAN shall be at liberty to cancel any or all proposals without giving any notice. All materials submitted by the agencies shall be the absolute property of WASSAN and no copyright/patent, etc. shall be entertained by WASSAN.

WASSAN right to terminate the process:

WASSAN may terminate the RFP process at any time and without assigning any reason thereof. WASSAN reserves the right to amend/edit/add/delete any clause of this Proposal Document. However, this will be informed to all and will become part of the RFP.

Submission of Proposals:

The proposal submission shall comprise the duly filled-in proposal format uploaded on the website, along with all the annexures as mentioned in the document checklist uploaded on the website.

Scope of Work:

The number of events and scope of work mentioned in the RFP are estimates. These may change based on client requirements. The scope of work will cover all the responsibilities that are received in the proposal and may be extended as per event requirements. Any additional type of work will be paid as per the actual based on market prices.

Late Proposals:

Any proposals received by WASSAN after the deadline for submission of the proposal shall be declared late and will be rejected and returned unopened to the agency at the discretion of WASSAN.

WASSAN shall award the contract to the selected identified agency at its own discretion.

CHECKLIST

Sr. No.	Documents - Evaluation Form	Available/ Unavailable	Submitted? (Yes/ No)	Reason for Non-Submission of Regulatory Document
1	Incorporation Certificate/ Registration Certificate			
2	Memorandum of Association/Trust Deed/Rules and Regulations/By-Laws			
3	MSME / Udyog Aadhar			
4	Form CSR-1, 12A Registration, 80G Registration, FCRA Certificate - Applicable to NGO only			
5	PAN			
6	GST Certificate (only for for-profit entities)			
7	Copy of Address proof (Electricity bill/ Municipality Certificate/ Rent Agreement)			
8	IT Returns for the last 3 consecutive financial years			
9	Audited Financial Statements for last 3 consecutive financial years OR Turnover Certificate			
10	Self-Declaration: Stating that the “Organization has never been blacklisted by any Organization or never have been found in any financial irregularities or criminal activities till date and does not have any religious or political associations.”			
11	Annual Report of activities for last 3 consecutive financial years (optional)			
12	Detailed Budget sheet in Excel			
13	MIS for planning, tracking & reviewing			
14	Proposal for Event Management			
15	Name of the bidder			
16	Full communication address with pin code			
17	e-mail			
18	Contact No (Landline/Mobile)			
19	Bank Name			
20	Account Holder Name			
21	Account Number			
22	IFS Code			
23	Three Project Reports and Work Completion Certificates of event management projects either with Government or International Institutions or any private agency or non-government agency in the last three years (2019 to 2023)			
24	The agency should have experience with Agriculture/ Food Industry either on letter head or a work experience certificate			
25	The agency should have a base office in Bhubaneswar, Odisha.			

SCOPE OF WORK

The proposed projects under WASSAN must broadly follow the framework mentioned below.

Overview of Events:

Under the Odisha Millet Mission and the International Year of Millets 2023, the Department of Agriculture and Farmers' Empowerment will organize a series of events throughout the year. These diverse events shall include engagements with schools, restaurants, hotels, panel discussions, workshops, food festivals, hackathons, and the like. An event management company shall be engaged to support the organization of these events.

Scope of Work:

The events management company shall broadly be responsible for the following aspects of events – coordination, assembly, and transport of gift baskets, kit bags, food boxes, mementos, and bouquets; set-up and management support for stalls at events; event set-up including canopies, furniture, light and sound system, signage, fabrication work, and stationery; décor work including floral and millet displays, millet rangoli, carpeting, digital displays and lighting; stage management; participant management including travel and stay coordination, and registration; transport coordination for dignitaries and participants; hackathon management including coordination with colleges, ensuring suitable computers, participant management; and other miscellaneous work as per actual requirement.

The responsibilities of the event management company are detailed below, and the support that shall be provided by the Department of Agriculture and Farmers Empowerment/ WASSAN is specified. Accordingly, the fees for the package of services are to be submitted by interested and qualified event management companies for the selection process. This only entails the fees for the services provided by the agency in event management and must not include the cost of 3rd party vendors such as caterers, fabricators, printers, travel agencies, etc.

Detailed Scope of Work

S No	Component	Item	Support Provided to Events Team from DAFE/ WASSAN		
1	Press Release	Coordinate with the video documentation team for the event	Connect with the documentation team		
2		Press Release Write-up	Requirements		
3	Gift Baskets	Regular Gift Basket - coordination, assembly, and transport	Composition, design, and sources for food items included		
4		VIP Gift Basket - coordination, assembly, and transport			
5	Kit Bag - Coordination, Assembly and Transport	Kit Bag coordination, assembly, and transport – VIP	Numbers and items to be included in each type of Kit Bag		
6		Kit Bag coordination, assembly, and transport - Regular			
7		Bag - VIP with branding	Requirements and Design		
8		Bag - Regular with branding			
9		Bag tags			
10		Writing Pad			
11		Pen			
12		Pen Drive			
13		Post card printing			
14		Brochure Printing			
15		Compendium/ Booklet Printing			
16		Photocopy/ Printing - miscellaneous			
17		Mascot Souvenir - (Badge, Paperweight, Bookmark etc)			
18		Food Boxes Coordination and Transport		Snack box- VIP	Requirements and Menu
19				Snack box- General	
20				Snack box- Kids	
21		Stall		Stall with wooden fabrication	Location, Space, Requirements
22	Stall with aluminium fabrication		Design and requirements		
23	Signage printing and setup				
24	Furniture		Requirements		
25	Lighting				
26	Electricity				
27	Stall Management support to SHG members				
28	Event Setup	Furniture	Requirements		
29		Tents/ Canopies			
30		Sound systems			
31		Lighting			
32		Electric connections			
33		Bouquets			
34		Mementos (acrylic, shawls, handicrafts etc)			
35	Décor - Sourcing and Executing	Carpeting per sq. m	Requirements		
36		Digital Display Panel			
37		Planters			
38		Inaugural Lamp (LED / Oil)			
39		Oil / LED/ Air lamps			
40		Floral arrangements			
41		Rangoli - Millets, pulses, flowers etc	Design, sources for grain and specifications		
42	Event Signage - Printing, Transport and Setup	Backdrop	Design and requirements		
43		Banner			
44		Roll up Standees			
45		Fixed Standee			

46		Cut-outs	
47		Posters	
48		Name badges (plastic holder with printed names)	Requirements and Participant List
49		Acrylic name plates (for dais)	Names of dignitaries and seating arrangement
50		Pin boards	Requirements
51		White Boards	
52	Stage Management	Emcee Coordination	Schedule and requirements
53		Backstage Management	
54	Stationery	Pen	Requirements and Specifications
55		Paper	
56		Chart Papers	
57		Packaging material	
58		Scissor	
59		Cello tape	
60		Double tape	
61		Markers	
62		Sketch pens	
63	Photo Exhibit Set-up	Photo printing	Photos and specifications
64		Easels	Requirements
65	Transport	Airport/ Railway Station pick-up and drop-off	Schedule and specifications
66		Local transport (for school events etc)	
67	Hygiene	Masks	Requirements
68		Disinfectants	
69		Sanitisers	
70		Hand wash	
71	Participant Management	Travel coordination	Participant list and contacts
72		Participant RSVP	
73		Online registration	
74		Registration Desk Management	Department/ WASSAN personnel as support
75	Hackathon	Coordination with colleges	Connect with Stakeholders
76		Participant Management	Requirements
77		Venue set-up (ensuring functional machines)	
78		Communications	
79	Miscellaneous	Cooking set-up	Requirements
80		Sourcing of Raw material for cooking	
81		Catering	
82		Performance Stage fabrication - per sq. ft.	

Estimated Scale of Work

S No	Component	Unit	No. of Units	Unit Service Cost	Total Service Cost	Remarks
1	Press Release Write-up	No. of write-ups	60			
2	Gift baskets	No. of baskets	8,000			
3	Kit Bag	No. of bags	2,000			
4	Food Box	No. of food boxes	4,000			
5	Stall	No. of stalls	60			
6	Event setup	No. of events	60			
7	Décor	No. of events	15			
8	Stage Management	No. of events	15			
9	Transport Coordination	No. of events	10			
10	Participant Management	No. of participants	10			
11	Hackathon	No. of events	2			
12	Miscellaneous (Photo exhibit, cooking equipment set-up, catering etc.)					

GUIDELINES FOR PROPOSAL

The Proposal should comprise the following:

The proposals must be direct, concise, and complete. Any information not directly relevant to this RFP should be omitted. The proposal should include an implementation plan that demonstrates clarity on each sub-task, an estimated budget in accordance with the scope of work, a communications plan that ensures timely action and transparency, details of the implementation team, and clear timelines. WASSAN will evaluate the agency's proposal based on its clarity and the directness of its response to the requirements of the project as outlined in this RFP.

Proposed projects that work with agriculture or food and beverages and are supported by the government, NGOs, or international agencies will be preferred. An agency that has demonstrated the capability, willingness, and flexibility to deliver measurable, high-quality, and timely outcomes in response to client needs to ensure smooth management of events shall be preferred.

Prices shall be quoted entirely in Indian Rupees. The price quoted would be inclusive of all taxes, duties, charges, and levies as applicable except GST. Detailed financials must be submitted including cost breakups.

(The proposal must be sent (by courier) to our office before the due date of submission. No soft copies will be allowed to submit online)

NON – DISCLOSURE AGREEMENT

This Non-Disclosure Agreement ("Non-Disc") is made and entered into day of month year (effective date) by and between Watershed Support Services and Activities Network (WASSAN) and (Agency Name) and whereas, WASSAN and (Hereinafter referred to as service provider) have entered into a Non-Disclosure Agreement effective from DD/MM/YYYY.

And,

Whereas each party desires to disclose to the other party certain information in written form, which is proprietary and confidential to the disclosing party, ("CONFIDENTIAL INFORMATION").

NOW, THEREFORE, in consideration of the foregoing and the covenants and agreements contained herein, the parties agree as follows:

DEFINITIONS (AS USED HEREIN):

The term "Confidential Information" shall include, without limitation, all information and materials, furnished by either Party to the other in connection with - citizen/users/persons/customers data, products, and/ or services, including information transmitted in writing, orally, visually, (e.g. video terminal display, etc.) or on magnetic or optical media, and including all proprietary information, customer & prospect lists, trade secrets, trade names or proposed trade names, methods, and procedures of operation, commercial or marketing plans, licensed document know-how, ideas, concepts, designs, drawings, flow charts, diagrams, quality manuals, checklists, guidelines, processes, formulae, source code materials, specifications, programs, software packages, codes and other intellectual property relating to the disclosing party's data, computer database, products and/or services. Results of any tests, sample surveys, analytics, data mining exercises or usages, etc. carried out by the receiving party in connection with the WASSAN Information including citizen/users/persons/customers personal or sensitive personal information as defined under any law for the time being in force shall also be considered Confidential Information.

The term, "Watershed Support Services and Activities Network (WASSAN)" shall include the officers, employees, agents, consultants, contractors, and representatives of WASSAN.

The term, "Service Provider" shall include the directors, officers, employees, agents, consultants, contractors, and representatives of _____ (Company Name) including its applicable affiliates and subsidiary companies.

Protection of Confidential Information:

With respect to any Confidential Information disclosed to it or to which it has access, Service Provider affirms that it shall:

- (a) Use the Confidential Information as necessary only in connection with Project and in accordance with the terms and conditions contained herein.
- (b) Maintain the Confidential Information in strict confidence and take all reasonable steps to enforce the confidentiality obligations imposed hereunder, but in no event take less care with the Confidential Information than the parties take to protect the confidentiality of its own proprietary and confidential information and that of its clients.
- (c) Not to make or retain copies of any commercial or marketing plans, citizen/users/persons/customers database, or Proposals developed by or originating from WASSAN or any of the stakeholders of WASSAN except as necessary, under prior written intimation from WASSAN, in connection with the Project, and ensure that any such copy is immediately returned to WASSAN even without express demand

from WASSAN to do so.

(d) Not disclose or in any way assist or permit the disclosure of any Confidential Information to any other person or entity without the express written consent of the other party; and

(e) Return to the other party, or destroy, at WASSAN discretion, any and all Confidential Information disclosed in a printed form or other permanent records, or in any other tangible form (including without limitation, all copies, notes, extracts, analyses, studies, summaries, records and reproductions thereof) immediately upon the earlier to occur of (i) expiration or termination of either party's engagement in the Project, or (ii) the request of the other party therefore.

(f) Not to discuss with any member of the public, media, press, or any other person about the nature of arrangement entered between WASSAN and the Service Provider or the nature of services to be provided by the Service Provider to the WASSAN.

1. Onus: The Service Provider shall have the onus of proving that any disclosure or use inconsistent with the terms and conditions hereof falls within any of the foregoing exceptions.

2. Exceptions: These restrictions as enumerated in section 1 of this Agreement shall not apply to any Confidential Information:

(a) Which is independently developed by the Service Provider or lawfully received from another source free of restriction and without breach of this Agreement; or

(b) After it has become generally available to the public without breach of this Agreement by the Service Provider; or

(c) Which at the time of disclosure to Service Provider was known to such party free of restriction and evidenced by documentation in such party's possession; or

(d) Which WASSAN agrees in writing is free of such restrictions.

(e) Which is received from a third party not subject to the obligation of confidentiality with respect to such Information.

3. Remedies: Service Provider acknowledges that (a) any actual or threatened disclosure or use of the Confidential Information by Service Provider would be a breach of this agreement and may cause immediate and irreparable harm to WASSAN; (b) Service Provider affirms that damages from such disclosure or use by it may be impossible to measure accurately; and (c) injury sustained by WASSAN may be impossible to calculate and remedy fully. Therefore, Service Provider acknowledges that in the event of such a breach, WASSAN shall be entitled to the specific performance of the Service Provider's obligations contained in this Agreement. In addition, Service Provider shall indemnify WASSAN of the actual and liquidated damages which may be demanded by WASSAN. Moreover, WASSAN shall be entitled to recover all costs (including reasonable attorneys' fees) that it or they may incur in connection with defending its interests and enforcement of legal rights arising due to a breach of this agreement by the Service Provider.

4. Need to Know: The Service Provider shall restrict disclosure of such Confidential Information to its employees and/or consultants with a need to know (and advise such employees of the obligations assumed herein), shall use the Confidential Information only for the purposes set forth in the Agreement, and shall not disclose such Confidential Information to any affiliates, subsidiaries, associates and/or third party without the prior written approval of the disclosing party.

5. Intellectual Property Rights Protection: No license to a party, under any trademark, patent, copyright, design right, mask work protection right, or any other intellectual property right is either granted or implied by the conveying of Confidential Information to such party.

6. No Conflict: The parties represent and warrant that the performance of its obligations hereunder does not and shall not conflict with any other agreement or obligation of the respective parties to which they

are a party or by which the respective parties are bound.

7. Authority: The parties represent and warrant that they have all necessary authority and power to enter into this Agreement and perform their obligations hereunder.

8. Dispute Resolution: If any difference or dispute arises between the WASSAN and the Service Provider in connection with the validity, interpretation, implementation, or alleged breach of any provision of this Agreement, any such dispute shall be referred to the State Coordinator, WASSAN.

9. Entire Agreement: This Agreement constitutes the entire understanding and agreement of the parties, and supersedes all previous or contemporaneous agreement or communications, both oral and written, representations and understandings among the parties with respect to the subject matter hereof.

10. Amendments: No amendment, modification, and/or discharge of this Agreement shall be valid or binding on the parties unless made in writing and signed on behalf of each of the parties by their respective duly authorized officers or representatives.

11. Binding Agreement: This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors and permitted assigns.

12. Severability: It is the intent of the parties that in case any one or more of the provisions contained in this Agreement shall be held to be invalid or unenforceable in any respect, such provision shall be modified to the extent necessary to render it, as modified, valid and enforceable under applicable laws, and such invalidity or unenforceability shall not affect the other provisions of this Agreement.

13. Survival: Both parties agree that all of their obligations undertaken herein with respect to Confidential Information received pursuant to this Agreement shall survive till perpetuity even after any expiration or termination of this Agreement.

14. Term: This Agreement shall remain valid up to 1 year from the "effective date".

IN WITNESS HEREOF, and intending to be legally bound, the parties have executed this Agreement to make it effective from the date and year have first written above.

For WASSAN India,

For Service Provider

Name of the authorized signatory

Name of the authorized signatory

Designation:

Designation:

Witnesses:

Witnesses:

1. _____
2. _____

1. _____
2. _____