



**Expression of Interest for engagement of 03 Nos of Facilitating Agency
for Tigiria, Badamba & Narsinghpur block Under
“Extension of Odisha Millets Mission Programme of Cuttack District”**

Special Programme for Promotion of Millets in Tribal Areas of Odisha is the unique project in agriculture department which focuses on improved production of Nutri-cereals, local consumption, procurement under MSP and distribution through PDS. The mission is initiated from the financial year 2017-18. The mission has been successfully implemented in 84 blocks and 15 districts. And from 2022-23 OMM extended to 143 blocks in 19 districts for implementation. Govt of Odisha decided to expand the programme with extension of existing 143 programme blocks and 34 new blocks under the mission, thus reaching 177 blocks in 30 districts.

1 Objectives of the Programme:

- ☐ Increasing household consumption of millets by 25% to the baseline.
- ☐ Revalorization of millet food cultures in urban and rural areas.
- ☐ Conservation and promotion of millet landraces through seed system of landraces
- ☐ Promotion of post-harvest and primary processing enterprises on millets.
- ☐ Improving productivity of millets-based crop systems
- ☐ Promotion of millet value addition enterprises in rural and urban areas of Odisha
- ☐ Inclusion of millets in PDS, ICDS, MDM, Welfare Hostels and others.
- ☐ Facilitating the millet markets and exports of millet-based products from Odisha

This (Expression of Interest) Eoi is for Engagement of Facilitating Agency (FA) for Tigiria, Badamba and Narsinghpur block of Cuttack district.

Herewith eligible Non-Governmental Organisations (NGOs) will be selected for the role of “Facilitating Agencies (FA)”. Selection will be done by the CDAO-cum-PD ATMA under chairmanship of the Collector & DM-cum-Chairman, OMM, Cuttack District.

2 Desired responsibility of Facilitating Agency:

A Civil Society Organisation shall be selected as the Facilitating Agency (FA) with due process by the District Collector & Magistrate cum Chairman ATMA. The FA shall have the following personnel for coordination of the programme at the block level

1. One Block Coordinator (Agriculture) (Full time)



1. One Block Coordinator (Agriculture) (Full time)
2. One Block Coordinator (Livelihood and Institution Building) (Full time)
3. One Project Accountant (Full time)

3 Responsibilities:

1. Willing to complete all pre-project work such as selection of villages, farmers before the signing of the MoA. Costs for the pre-project activities will not be reimbursed. Deadline shall be chosen by CDAO cum PD ATMA in consultation with the selected FA and Programme Secretariat. Date of signing of the MoA will be considered as the beginning of the contract.
2. Block/s will be assigned to a Facilitating Agency who will work with and develop capacities of local farmers'/ Community Based Organisations (CBOs/FPOs).
3. The Facilitating Agency (FA) shall work closely with local farmers'/ Community Based Organisations (CBO/FPO) and review and monitor on a weekly basis and report compliances to the BAO/ AAO/ CDAO and Programme Secretariat.
4. The FAs shall support CBO/ FPO in preparation and submission of action plans, physical & financial reports, estimates, bookkeeping and submit to the BAO/ AAO and Programme Secretariat for further process in submission to the CDAO.
5. The FAs shall conduct capacity building programmes for the CBO/ FPO as well as for the farmers to ensure building progressive farmers in each village.
6. The FA shall ensure and support the CBO/ FPO in achieving the physical and financial targets by the programme.
7. The FA shall prepare and submit annual and six-monthly action plans endorsed by Programme Secretariat and the BAO/AAO, to DPMU based on the action plan template developed by Programme Secretariat.
8. The FA shall support the CBO/ FPO in preparation of Utilisation Certificate, Estimates, and other related documentation as required by the programme.
9. The FAs shall regularly monitor the work of CBO/ FPOs through frequent field visits and regular review and planning meetings.
10. Facilitating Agency (FA) will be responsible to ensure area coverage based on targets from the Directorate of Agriculture and Food Production on Millet promotion with diversified millet crops in addition to other project targets related capacity building, awareness, processing, enterprise establishment, and marketing etc.
11. The FA shall facilitate the process of transformation of CBO into FPO by the end of 1st Year (if the FPO is not registered in the block). It shall guide the CBO in the registration process as FPO.
12. Project Coordinators and Accountant shall be recruited by the FA on full time basis. Their recruitment will be approved by the Department and Programme



Secretariat team. They will be reviewed by the BAO/ AAO and Programme Secretariat team periodically.

13. Project Coordinator should have good knowledge regarding agriculture and preferably millets and good experiences working with producers groups, FPOs and SHGs. And should have good documentation skills both in Odiya and English.
14. In the event of non-performance, FA will have to either remove or change the coordinator based on evaluation by Block/ District level ATMA and Programme Secretariat.
15. MoU shall be renewed annually based on the performance of the FA. If performance is not found satisfactory, then MoU shall not be renewed for the next year.

4 Mandatory criteria of the NGO to be selected as Facilitating Agency are mentioned below:

1. The organisation must be registered under Charitable trust or Societies Registration Act, 1860 and have valid certificates with good track records. Provide a self-attested copy of registration, MoA and PAN.
2. Should not be blacklisted by Government of India, Government of Odisha, other state governments agencies, any Indian or international donor and provide a self-declaration by the authorized representative to this effect.
3. Should have a minimum of 3 years of work experience in the proposed Block on agriculture and allied activities with community organizations and/ or farmer producer's organizations beyond capacity building or marketing [in case of non-availability of such organisations, NGOs working in related sector in the district will be preferred]. Additional experience on millet production systems covering production, marketing, processing, research and inclusion of millets in Nutrition programmes will be an added advantage.
4. Should have experience of working with community-based organisations in the district for at least 3 years.
5. Should submit last 3 years' audited balance sheet and financial reports to the concerned regulatory authorities. (Year 2019-20, 2020-21 and 2021-22)
6. The Chief Functionary of the institution should not be a formal member of any political party and furnish an undertaking to this effect, an undertaking needs to be submitted.



7. Should not have more than one third of the Governing Body members related to each other and no staff members related to each other should be supervising each other.
8. Must have worked with any of the government programs related to agriculture, Natural Resource Management (NRM), farmer's organization in a substantial way (not merely in awareness or training or market linkages).
9. NGOs with experiences of working on organic agriculture especially millets will be preferred.
10. NGOs implementing projects on BT Cotton and Eucalyptus plantations in the proposed blocks will not be preferred.
11. Any other criteria needed to be added in the EOI document may be included by the concerned Chief District Agriculture Officer, with due approvals from DA&FP (O).

***The Detailed format of Eoi is attached as Annexure-I.**

1. **NGOs need to apply in the specified format only.**
2. **One "Expression of Interest" Format should be filled for only one block.**
3. ***If more than one block is mentioned in the "Expression of Interest", then "Expression of Interest" will be rejected.***
4. **NGOs can apply for a maximum of two blocks in a district and 4 blocks in the state.**
5. **Each block will have a separate Eoi. (Existing NGOs engaged as FAs under OMM in 2 Blocks within the district and/ or 4 Blocks within the state, need not apply.)**

Expression of Interest & Power Point Presentation format is available at the websites www.milletsodisha.com under the notice section under "Eoi" respectively.

5 Mandatory Documents for submission along with Eoi application:

Self-Attested Copies of the following documents need to be submitted along with the Eoi form:

1. Registration certificate of NGO and PAN card.
2. Memorandum of Association & amendments if any.

