



No:251/WSN/2018

Date: 14/11/2018

NOTICE FOR EXPRESSION OF INTEREST (EOI)

Sealed Expression of Interest is invited in prescribed format for providing millet recipe expert services under the “Special Programme for Promotion of Millets in Tribal Areas”. The last date for apply the EoI is 24/11/2018. The undersigned reserves the right to reject all or any of the EoI without citing reason thereof.

Sd/-

State Coordinator
WASSAN - Programme Secretariat
Odisha Millet Mission

Letter No:252/WSN/2018

Date: 14/11/2018

Copy forwarded to Director, NCDS for uploading the EoI in their official website for widely circulation.

State Coordinator
WASSAN - Programme Secretariat
Odisha Millet Mission



EXPRESSION OF INTEREST (EOI)
FOR
PROVIDING MILLET RECIPE
SERVICES



Programme Secretariat (WASSAN) is looking for potential Individual Consultants or Institutional firms for providing Millet recipe Services under the “Special Programme for Promotion of Millets in Tribal Areas (Odisha Millets Mission)”.

Terms of Reference

1. The consultant shall provide millet recipe services including training, conducting cooking workshops in different locations as per need in the state of Odisha.
2. The consultant (Individual or Institutional) should have the qualifications, capacity and resources to:
 - Conduct the training programmes to community, Government staff and NGOs.
 - Conduct cooking workshops/recipe training in urban locations in Bhubaneswar.
 - Costs of resource person fee and resource material development (including design) may be indicated in the proposal. Actual workshop costs shall be borne by Programme Secretariat (WASSAN).
 - Should develop a resource/training material for the training/capacity building activities in Odiya.
 - Should be willing to conduct training at a notice of 5-7 days in different locations.
 - Should also explain the millet cropping systems/seeds during the training session.
3. Cooking workshops/ capacity building/ trainings calendar shall be finalized by Programme Secretariat (WASSAN). Changes in dates may be done based on the situation by Programme Secretariat (WASSAN).
4. The selected consultant will enter into a contract with Programme Secretariat (WASSAN) for a period of 100 person days or for an extension period as suitable based upon the performance.

Minimum Qualifications and Experience: -

1. Should have demonstrable experience of 3 years in providing training/cooking workshops on millet recipes to NGOs or Government officials or community.
2. Should demonstrable experience/understanding of millet production systems.
3. Should have demonstrable experience of setting millet stalls at state level/national level events.
4. Should be able to speak/write/communicate in Odiya. Working knowledge of English and Hindi will be an added advantage.
5. Ability to work under pressure and meet deadlines;
6. Ability to travel within the state of Odisha wherever applicable;



7. Proven Experience in working with NGOs, International organizations, etc. will be advantageous.

Deadlines for applying:

- The Consultant fulfilling the eligibility criteria may submit their application together with requisite documents in a sealed cover addressed through courier/post to the State Coordinator, WASSAN (Programme Secretariat – Odisha Millet Mission) NCDS Campus, Near Survey of India, Institutional Area, Gajapati Nagar, Bhubaneswar 751013, on or before 24th November, 2018 up to 05:00 PM. The applicants must clearly mention on the envelope “Application for Empanelment of Consultant for Millet recipe Services”.
- The proposal for EOI will be open on 26th November 2018 at 10 30 AM.

Programme Secretariat (WASSAN) reserves the right to reject any or all the EoI’s without assigning any reason thereof

State Coordinator

(WASSAN) - Programme Secretariat
Odisha Millet Mission



APPLICATION

1	Name of the Individual/Firm	
2	Name of the Person in Charge(in case of firm)	
3	Address	
4	No. of years in millet recipe/cooking workshops	
5	Overall Cost of 100 person days as resource person as per Terms of Reference*	

*Please quote the figure inclusive of all duties & taxes.

Travel for the training shall be done in consultation with Programme Secretariat (WASSAN) team. Programme Secretariat (WASSAN) will reimburse travel expenditure as per the organizational policy with due approvals in advance.

(Authorized Signatory)

Name:

Designation:

Place & Date: